

APPROVED

Academy of Media Arts

Minutes

December Board Meeting

Date and Time

Tuesday December 13, 2022 at 5:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/8524934928>

Meeting ID: 852 493 4928

Passcode: dTYT57

One tap mobile

+16694449171,,8524934928# US

+16699006833,,8524934928# US (San Jose)

Directors Present

A. Tijani (remote), C. Young (remote), J. White (remote), L. Ballton (remote)

Directors Absent

C. Staebell

Guests Present

S. Andres-Brown (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. White called a meeting of the board of directors of Academy of Media Arts to order on Tuesday Dec 13, 2022 at 5:37 PM.

C. Remote Meeting Resolution

Dr. White noted that January's meeting would be remote.

D. Public Comment

None offered.

E. Approve Minutes

C. Young made a motion to approve the minutes from November Board Meeting on 11-29-22.

L. Ballton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Ballton Aye
C. Young Aye
A. Tijani Aye
J. White Aye
C. Staebell Absent

II. Academic Excellence

A. Review of Local Indicators for CA School Dashboard

Mr. Hammond reviewed the items in the report as well as providing updates on Winter NWEA MAP testing. He also provided updates on eight current student college acceptances! 85% of students have applied to colleges so far, and AMA has ensured that application fees are covered through fee waivers or through AMA. The Board expressed their support and excitement for this progress, and particularly the HBCU applicants and acceptances.

III. Governance

A. Approval of Written Plan of Action for the Alignment of the Master Schedule and Bell Schedule, and for Charter School Board's Monitoring of the Bell Schedule and Academic Calendar Related to Instructional Minutes

L. Ballton made a motion to approve the written plan of action.
C. Young seconded the motion.

Mr. Hammond shared that this plan aligns with the discussion at last month's board meeting and formalizes the process going forward to ensure compliance. The board **VOTED** unanimously to approve the motion.

Roll Call

A. Tijani Aye
C. Young Aye
C. Staebell Absent
L. Ballton Aye
J. White Aye

B. Approval of Transportation Policy

C. Young made a motion to approve the transportation policy.
L. Ballton seconded the motion.

Ms. Chanman shared that this document aligns with current AMA practices but is a more robust and formal document in order to ensure there is no confusion and full compliance. She briefly discussed the school's training and safety practices in regards to transportation.

Dr. White inquired about bus behavior expectations and consequences and how they are communicated. Ms. Chanman shared that this is addressed in the policy and is aligned with the expectations laid out in the student handbook previously shared with scholars. Dr. White expressed his support for clear and firm safety expectations on the bus and that some items should lead to immediate suspension to ensure bus safety. Dr. Ballton concurred. Ms. Chanman outlined the expectations that are already included in the proposed transportation policy, which largely cover these concerns. Dr. White stated he would do further research and suggest edits in the future if needed.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. White Aye
L. Ballton Aye
C. Young Aye
C. Staebell Absent
A. Tijani Aye

C. Board Certification of Compliance Monitoring

Mr. Hammond noted that this item is due to LAUSD in January with the board chair's signature. He invited Dr. White to come to the school to review the compliance binders. He also updated the board on the school's use of The Education Team as a support when dealing with teacher vacancies and illness.

After discussion, the board elected to approve this item at the January board meeting.

IV. Finance

A. Discussion, Review and Approval of 21-22 Audit

The audit has not yet been completed but will be available for review at the January board meeting.

B. November Financials

C. Young made a motion to approve the November financials.
L. Ballton seconded the motion.

The full November financial statement will be reviewed at the January board meeting when Walter Wallace is able to attend.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. White Aye
A. Tijani Aye
L. Ballton Aye
C. Young Aye
C. Staebell Absent

V. CEO Support And Eval

A. General CEO Updates

Mr. Hammond shared observations on the larger economic and career landscape that AMA students will be facing, noting tech company layoffs and recession fears. He noted the budget implications for AMA and the need to build in a reserve to support AMA's growth and expansion efforts.

Ms. Young noted that it's important to keep this broader budget landscape in mind as the school could be facing significant cash deferrals in the future from the state, and charters have more limited options than district schools in addressing these challenges.

Mr. Hammond reiterated his emphasis on fundraising and recruitment to help mitigate the effects of these challenges. He described new marketing collaborations to promote the school's culinary program. Ms. Young explained the

school's exploration of a partnership with the hospitality management sector. Mr. Hammond shared exploration of partnerships with high-end restaurant organizations in LA as well. Being in year 4 offers the school new opportunities and partnerships.

Dr. White noted various factors in the economic landscape, and emphasized again the challenge schools are having everywhere in finding credentialed teachers.

B. Compliance Deadlines

VI. Closing Items

A. Adjourn Meeting

C. Young made a motion to adjourn the meeting.

L. Ballton seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:19 PM.

Respectfully Submitted,
S. Andres-Brown