

APPROVED

Academy of Media Arts

Minutes

9/27 Board Meeting

Date and Time

Tuesday September 27, 2022 at 3:30 PM

Location

<https://us02web.zoom.us/j/8524934928>

Meeting ID: 852 493 4928

Passcode: dTYT57

Directors Present

A. Tijani (remote), C. Staebell (remote), C. Young (remote), J. White (remote), L. Ballton (remote)

Directors Absent

None

Directors who left before the meeting adjourned

A. Tijani

Ex Officio Members Present

D. Hammond (remote)

Non Voting Members Present

D. Hammond (remote)

Guests Present

W. Wallace (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. White called a meeting of the board of directors of Academy of Media Arts to order on Tuesday Sep 27, 2022 at 3:30 PM.

C. Remote Meeting Resolution

Approved remote meeting for October 25.

D.

Approve 6/28/2022 Board Minutes

C. Young made a motion to approve the minutes from.

L. Ballton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Ballton Aye

J. White Aye

C. Staebell Abstain

C. Young Aye

A. Tijani Aye

E. August 30, 2022 Board Minutes

A. Tijani made a motion to approve the minutes from.

L. Ballton seconded the motion.

Dr. Ballton noted that her votes were absent from the minutes; she did vote to approve.

The board **VOTED** to approve the motion.

Roll Call

A. Tijani Aye

C. Staebell Aye

C. Young Aye

L. Ballton Aye

J. White Aye

II. Items for Board Review and Approval

A. Title I Parent Involvement Policy

C. Young made a motion to approve all policies for board review and approval.

C. Staebell seconded the motion.

Mr. Hammond presented the policy and explained the connection to Title I and LCAP, as well as tonight's family meeting and AMA's Parent Academy and other opportunities for parent involvement. Dr. White inquired how the information was disseminated to parents and Mr. Hammond shared that it would be reviewed at tonight's meeting as well as ongoing opportunities in the future.

Dr. White requested that all policies approved tonight be disseminated to AMA parents if that had not already been. Ms. Young recommended that all documents be automatically translated into Spanish and mentioned Reliable Translations could be a company to use if/when internal staff are not available (but noted that others are other available as well). Dr. White also has a contact for translation.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Staebell Aye

C. Young Aye

L. Ballton Aye

J. White Aye

A. Tijani Absent

C. Young made a motion to consider all the policies as a batch and approve together.

L. Ballton seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Staebell Aye
J. White Aye
A. Tijani Aye
L. Ballton Aye
C. Young Aye

B. Homeless Education Policy

Mr. Hammond reviewed the efforts the school takes to identify, monitor, and support homeless students and to ensure the liaison is appropriately trained each year.

Motion to approve.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. White Aye
C. Young Aye
L. Ballton Aye
A. Tijani Absent
C. Staebell Aye

C. School Safety Plan

Mr. Hammond introduced Ms. Chanman, the Director of Facilities and Operations, who explained the safety plan developed for the new facility.

Motion to approve.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Tijani Absent
C. Staebell Aye
L. Ballton Aye
J. White Aye
C. Young Aye

D. Suicide Prevention Policy

Mr. Hammond explained the policy and how it is currently being implemented at AMA.

Motion to approve.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Staebell Aye
L. Ballton Aye
C. Young Aye
J. White Aye
A. Tijani Absent

E. California Mathematics Placement Act Policy

Mr. Hammond explained the policy and how it has been implemented at AMA, including the use of NWEA MAP, Achieve3000, and progress monitoring in Canvas. Mr. Hammond recently obtained a sponsor to cover the cost of Achieve3000.

Motion to approve.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. White Aye
C. Young Aye
C. Staebell Aye
A. Tijani Absent
L. Ballton Aye

F. School Uniform Policy

Mr. Hammond reviewed the content of the policy and its implementation at AMA.
A. Tijani left.
Motion to approve.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Young Aye
C. Staebell Aye
J. White Aye
L. Ballton Aye
A. Tijani Absent

III. CEO's Report

A. School Administrator's Certification of Charter School Compliance Monitoring

Mr. Hammond reviewed the steps that the school has taken to address each item in the compliance monitoring checklist.

B. CalSAAS Progress Update

Mr. Hammond shared evidence that all identified misassignments have been addressed by the school and are currently under review.

C. Student Achievement and Educational Performance

Mr. Hammond reviewed progress on NWEA MAP testing.

D. Talent Update

Mr. Hammond shared the efforts to ensure full credentialing compliance and the new hire of a full-time science teacher.

E. Compliance Deadlines

Mr. Hammond reviewed all upcoming deadlines and AMA's process to ensure compliance.

F. LAUSD Oversight

Mr. Hammond updated the Board on ongoing communication between AMA and LAUSD Charter Schools Division.
Board members expressed appreciation for the comprehensive and compelling CEO report.

IV. Governance

A.

Written Plan to Resolve District's August 15 Notice to Cure

C. Young made a motion to approve the revised plan.

C. Staebell seconded the motion.

Mr. Hammond again briefly reviewed the Notice to Cure and previously reviewed response and then presented the updated written plan in addition to the previously provided written plan reviewed by the board at the August board meeting.

Ms. Young shared her review of LAUSD options in CHOICES and only identified Carson's musical entertainment and digital arts and Ryball's cinematic arts program as similar in LAUSD Central and South. Their combined seats are 113, and last year 185 students applied. She emphasized the need for a program like AMA for our community's needs.

As questions arose during the presentation of the plan, Ms. Young noted that CSD was present and could perhaps offer clarification if any items were being misunderstood.

Dr. White inquired whether the school had enough EL students to warrant some of the requirements; Mr. White explained that AMA's small number of EL students did not require an ELAC but that ELPAC testing is still required.

Mr. Hammond emphasized that he understood his responsibility as a leader and that there is no room for error, and that he believes AMA's executive team will help lead things forward in this new chapter. He also highlighted some changes and refinements to operational practices which have helped the school going forward.

Ms. Young expressed appreciation for the hard work of the AMA staff, her belief that CSD would like us to be successful, and optimism that this plan will resolve the issue.

Mr. White stated that the plan appeared to be thorough.

Ms. Ballton's audio did not seem to be working and her vote is marked as an abstention pending her input.

The board **VOTED** to approve the motion.

Roll Call

L. Ballton Abstain

A. Tijani Absent

C. Staebell Aye

J. White Aye

C. Young Aye

V. Finance

A. 2021-2022 Unaudited Actuals

C. Young made a motion to approve the unaudited actuals.

C. Staebell seconded the motion.

Mr. White presented the unaudited actuals to the Board. He noted that the school exceeded expectations for positive income, achieving an ending balance of more than \$210k and a positive net income of more than \$300k after starting the year in the red. The school also has additional COVID money to spend this school year. The board **VOTED** to approve the motion.

Roll Call

L. Ballton Aye
A. Tijani Absent
C. Staebell Aye
J. White Aye
C. Young Aye

B. EPA 21-22 Spending Report and 22-23 Spending Plan

C. Staebell made a motion to approve the EPA 21-22 spending report.

L. Ballton seconded the motion.

Mr. White reminded the board of the annual requirement to review and approve the EPA portion of LCFF, as they have done each year. He confirmed that last year's plan was followed as approved, and that this report should be posted on the school's website following board approval.

The board **VOTED** to approve the motion.

Roll Call

J. White Aye
A. Tijani Absent
C. Staebell Aye
L. Ballton Aye
C. Young Aye

C. July and August Financials

C. Young made a motion to approve the financial report.

L. Ballton seconded the motion.

Mr. White presented the July and August financial reports. He noted the cash flow lag in July and August due to small LCFF payments in that period and the long delay in receiving funds from other categorical funds. Currently expenses are exceeding income, but this is typical for this time of year and should rebalance as other revenue sources come in, particularly given the upfront costs of moving to a new site and expanding operations.

The board **VOTED** to approve the motion.

Roll Call

A. Tijani Absent
C. Staebell Aye
L. Ballton Aye
J. White Aye
C. Young Aye

VI. Closing Items

A. Adjourn Meeting

C. Young made a motion to adjourn the meeting.

C. Staebell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
J. White