Academy of Media Arts

November Board Meeting

Published on November 26, 2022 at 12:16 PM PST

Date and Time
Tuesday November 29, 2022 at 5:30 PM PST

Academy of Media Arts Virtual Board Meeting will be held via zoom:

Join Zoom Meeting

https://us02web.zoom.us/j/8524934928

Meeting ID: 852 493 4928
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Agenda

	Purpose	Presenter	Time
I. Opening Items			**5:30 PM**
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Remote Meeting Resolution	Vote	John White	2 m
RECOMMENDATION TO APPROVE TELECONFERENCE BOARD MEETING PURSUANT TO SPECIAL RULES OF GOVERNMENT CODE SECTION 54953(e) The Academy of Media Arts Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.			
D. Public Comment	Discuss		5 m
E. Approve Minutes	Approve Minutes	Dana Hammond	2 m
Approve minutes for October Board Meeting on October 25, 2022			
II. Finance			**5:40 PM**
A. October Financials	Vote	Walter Wallace	5 m
B. First Period Interim Financial Report	Vote	Walter Wallace	10 m
C. Loan Application	Vote	Dana Hammond	5 m
III. Academic Excellence			**6:00 PM**
A. Response to Notice to Cure re: Bell Schedule and Instructional Minutes	Vote	Dana Hammond	15 m
IV. CEO Support And Eval			**6:15 PM**
A. General CEO Updates	FYI	Dana Hammond	5 m
B. Compliance Deadlines	FYI	Dana Hammond	2 m
In an effort to demonstrate AMA's commitment to timely and thorough responses to all compliance requirements, we review recent and upcoming compliance deadlines at each board meeting.			

	Purpose	Presenter	Time

- Monthly Classification and Statistical Report (Becky)
- 11/14: 2022-2023 First Period Interim Financial Report (Walter)
- 12/7: P1 Attendance Report (Walter & Becky)
- 12/15: 21-22 Audited Financials (Walter & Dana)
- 12/16: CALPADS Fall 1 Reporting Certification Deadline (Terry)
- 1/13: Board Certification of Compliance Monitoring (Dana)
- 1/25: LAUSD Annual Oversight Visit
- 2/15: Property Tax Exemption Application due!

V. Governance			**6:22 PM**
A. Board Certification of Compliance Monitoring	Vote	Dana Hammond	5 m
VI. Other Business			
VII. Closing Items			
A. Adjourn Meeting	Vote		

Coversheet

Approve Minutes

Section: I. Opening Items
Item: E. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for October Board Meeting on October 25, 2022

DRAFT

Academy of Media Arts

Minutes

October Board Meeting

Date and Time
Tuesday October 25, 2022 at 5:30 PM

Directors Present
A. Tijani (remote), C. Staebell (remote), C. Young (remote), J. White (remote), L. Ballton (remote)

Directors Absent
None

Directors who left before the meeting adjourned
L. Ballton

Guests Present
S. Andres-Brown

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. White called a meeting of the board of directors of Academy of Media Arts to order on Tuesday Oct 25, 2022 at 5:37 PM.
DIscussion of date for November board meeting and whether it was assigned to November 29 or November 22.
C. Young made a motion to move the November board meeting to November 29.
L. Ballton seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Ballton	Aye
C. Staebell	Aye
C. Young	Aye
A. Tijani	Aye
J. White	Aye

C. Remote Meeting Resolution

D. Public Comment

Public comment was given. The Board Chair clarified that the board was unable to respond to these comments during the meeting, but that there would be appropriate follow-up as needed.

E. Approve Minutes

C. Young made a motion to approve the minutes from 9/27 Board Meeting on 09-27-22.
C. Staebell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. White	Aye
A. Tijani	Aye
C. Staebell	Aye
L. Ballton	Aye
C. Young	Aye

II. Academic Excellence

A. Principal's Academic Update

The CEO reported on the 21-22 CAASPP results and addressed how information about CAASPP has been shared with the AMA community and parents.

He also highlighted the early college admission day facilitated by Caprice Young earlier this month, attended by 20 of 27 AMA seniors. Ms. Young emphasized AMA's commitment to ensuring every AMA scholar successfully applies to college.

He then reviewed Fall 2022 MAP participation and results, demonstrating that 95% or more of AMA scholars completed all MAP testing. Growth for AMA seniors in reading was in the 99th percentile nationally. Scholars reading below grade level are receiving additional support through Incubator Lab and adaptive instruction through Achieve3000. Seniors showed 10 points of growth on average from last year in math.

The board discussed how NWEA MAP testing is used to provide a reference against national norms and track growth and supports needed during the year.

Ms. Gonzalez reviewed the Summative ELPAC results from 21-22, including the various domains. Students generally must earn a 4 on the ELPAC to reclassify.

Mr. Hammond informed the board about this year's English Learner population by grade level and LTEL status. EL students received designated ELD during Incubator Lab, in addition to integrated ELD during core classes.

Mr. Hammond presented the school's academic action plan in response to this data, including the use of RIT scores to guide interventions.

III. CEO Support And Eval

A. General CEO Updates

Dr. Young and the Board Chair asked that the chat be closed or made private but the issues raised be recorded so that they can be addressed, as they cannot be addressed during this board meeting without being agendized.

The CEO shared his report, including an additional $500k in fundraising to help compensate for enrollment and cash flow delays due to the school's slow-growth model. He explained how AMA is able to benefit from the employee retention tax credit.

He also reviewed the current compliant status of teacher credentials as the school ensures that Temporary County Certificates are in place as applications process with the CTC. Dr. White emphasized the importance of ensuring teachers are properly credentialed, as well as explaining the difficulties of doing so in the midst of the national teacher shortage.

Mr. Hammond thanked the AMA instructors and team for all of their hard work supporting students and keeping them safe.

B. HR Updates

Mr. Hammond introduced Arianna Haut from NRG Consulting to discuss the talent recruitment work they have been doing for the school. She shared data on the current teacher shortage:

- 36,500 vacancies nationally (not including CA and NY)
- 163,500 teachers out of certification area
- March 2022: 44% of schools reported vacancies nationally

C. CEO Report on Teacher Credentialing

See notes from CEO report above.

D. Compliance Deadlines

Mr. Hammond reviewed the compliance deadlines and explained the various items. He also clarified that the board would not need to form an audit committee since as a board of five they conduct all business as a committee of the whole.
L. Ballton left.

E. Plan for Committee on Assignments

IV. Finance

A. September Financials

A. Tijani made a motion to approve the September financial statement.
C. Staebell seconded the motion.
Mr. Wallace and Mr. Hammond reviewed the September financials, including the one-time tablet payment partially funded by E-rate and the timing of various revenue sources that will continue to improve.
The board **VOTED** to approve the motion.

Roll Call

C. Staebell	Aye
J. White	Aye
A. Tijani	Aye
C. Young	Abstain
L. Ballton	Absent

B.

Proposed Budget Updates

Mr. Wallace reviewed updates made to the budget to accurately reflect current funding rates and school enrollment. Mr. Hammond provided additional context.
C. Staebell made a motion to approve the 22-23 updated budget.
A. Tijani seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Tijani	Aye
L. Ballton	Absent
J. White	Aye
C. Staebell	Aye
C. Young	Abstain

V. Closing Items

A. Adjourn Meeting

Dr. White thanked the parents for attending and sharing their concerns.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,
S. Andres-Brown

Coversheet

October Financials

Section: II. Finance
Item: A. October Financials
Purpose: Vote
Submitted by:
Related Material: AMA October 22 Financial Report.pdf

Academy of Media Arts

Statement of Activity

July - October, 2022

	TOTAL
Revenue	
8011 Local Control Funding Formula	375,314.00
8012 Education Protection Account Revenue	4,217.00
8096 In Lieu of Property Tax	118,456.00
8285 Federal Special Education Revenue	9,147.00
8290 Other Federal Revenue	80,628.00
8590 All Other State Revenues	25,362.00
8660 Interest Income	0.48
8677 State Special Education Revenue	36,597.00
8682 Foundation Grants/Donations	180,000.00
8685 School Site fundraising	5,260.00
Total Revenue	**$834,981.48**
GROSS PROFIT	**$834,981.48**
Expenditures	
1100 Certificated Teachers' Salaries	135,029.64
1200 Certificated Pupil Support Salaries	1,575.00
1300 Certificated Supervisor and Administrator Salaries	60,833.37
2100 Instructional Aide Salaries	54,971.39
2200 Classified Support Salaries	44,059.19
2300 Classified Supervisor and Administrator Salaries	47,954.55
2400 Clerical, Technical, and Office Staff Salaries	25,605.22
3313 OASDI	22,790.12
3323 Medicare	5,330.06
3403 Health & Welfare Benefits	11,006.72
3503 State Unemployment Insurance	3,028.68
3603 Worker Compensation Insurance	3,556.00
4300 Materials and Supplies	5,385.18
4381 Materials for Plant Maintenance	3,699.18
4430 Noncapitalized Student Equipment	132,043.09
4700 Food and Food Supplies	6,265.74
5200 Travel and Conferences	620.54
5210 Training and Development Expense	7,710.00
5300 Dues and Memberships	787.50
5400 Insurance Exp	15,224.00
5500 Operation and Housekeeping Services	120,133.15
5600 Space Rental/Leases Expense	184,710.06
5601 Building Maintenance	1,805.00
5800 Academic Consultants	24,664.75
5803 Banking and Payroll Service Fees	2,773.78
5805 Legal Services	14,629.07
5810 Educational Consultants	82,244.77
5811 Student Transportation	49,790.07

Academy of Media Arts

Statement of Activity

July - October, 2022

	TOTAL
5873 Financial Services	6,853.60
5875 District Oversight Fee	4,858.00
5877 IT Services	16,725.00
5900 Communications (Tele., Internet, Copies,Postage,Messenger)	4,054.06
7141 Special Education Encroachment District	25,482.00
7438 Debt Service - Interest	977.00
Total Expenditures	**$1,127,175.48**
NET OPERATING INCOME/(LOSS)	**$ -292,194.00**
NET INCOME/(LOSS)	**$ -292,194.00**

Academy of Media Arts

Statement of Financial Position

As of October 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1072 Bill.com Money Out Clearing	614.00
9120 AMA Checking	38,182.83
9121 AMA Savings	0.01
Total Bank Accounts	**$38,796.84**
Accounts Receivable	
9285 Fundraising Receivable	0.00
Total Accounts Receivable	**$0.00**
Other Current Assets	
9290 Due from Grantor Governments	212,009.67
9330 Prepaid Expenses	0.00
Total Other Current Assets	**$212,009.67**
Total Current Assets	**$250,806.51**
Fixed Assets	
9420 Land Improvements	12,350.00
9440 Fixed Asset Furniture Fixtures and Equipment	0.00
9441 Fixed Asset Computers	13,323.52
9445 Accumulated Depreciation - FF&E	0.00
9446 Accumulated Depreciation - Computers	-13,323.52
Total Fixed Assets	**$12,350.00**
Other Assets	
9350 Security Deposits	258,600.73
Total Other Assets	**$258,600.73**
TOTAL ASSETS	**$521,757.24**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
9500 Accounts Payable-System	384,619.77
Total Accounts Payable	**$384,619.77**
Credit Cards	
9506 Credit Card Payable	-5,821.49
9507 Credit Card Rewards Pts	723.30

Academy of Media Arts

Statement of Financial Position

As of October 31, 2022

	TOTAL
Total Credit Cards	**$ -5,098.19**
Other Current Liabilities	
9501 Accrued Salaries	50,207.69
9502 Accrued Payroll Taxes	0.00
9505 Accounts Payable-Accrual	0.00
9590 Due to Grantor Governments	28,846.00
9640 Loans Payable	0.00
9641 CSRLF Loan - Current Yr Portion	9,240.00
9646 Loans Payable - Charter Asset Managment Group	0.00
9650 Unearned Revenue	71,962.00
9660 Voluntary Deductions	0.00
Loan Payable	
9601 SBA PPP Loan	0.00
Total Loan Payable	**0.00**
Total Other Current Liabilities	**$160,255.69**
Total Current Liabilities	**$539,777.27**
Long-Term Liabilities	
9663 Revolving Loan Payable	36,951.00
Total Long-Term Liabilities	**$36,951.00**
Total Liabilities	**$576,728.27**
Equity	
9793 Audit Adjustment to Net Assets	-9,327.81
Opening Balance Equity	0.00
Retained Earnings	246,550.78
Net Income/ (Loss)	-292,194.00
Total Equity	**$ -54,971.03**
TOTAL LIABILITIES AND EQUITY	**$521,757.24**

Coversheet

First Period Interim Financial Report

Section: II. Finance
Item: B. First Period Interim Financial Report
Purpose: Vote
Submitted by:
Related Material: 2022-23 First Interim Report.pdf

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	2,502,924.00	1,997,866.00	497,987.00	1,997,866.00	0.00	0.0%
2) Federal Revenue		8100-8299	355,661.00	488,653.00	89,775.00	488,653.00	0.00	0.0%
3) Other State Revenue		8300-8599	373,982.00	223,940.00	25,362.00	223,940.00	0.00	0.0%
4) Other Local Revenue		8600-8799	356,560.00	914,857.00	221,857.48	914,857.00	0.00	0.0%
5) TOTAL, REVENUES			3,589,127.00	3,625,316.00	834,981.48	3,625,316.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	979,000.00	764,522.00	197,438.01	764,522.00	0.00	0.0%
2) Classified Salaries		2000-2999	605,800.00	469,258.00	172,590.35	469,258.00	0.00	0.0%
3) Employee Benefits		3000-3999	310,826.00	233,180.00	45,711.58	233,180.00	0.00	0.0%
4) Books and Supplies		4000-4999	353,117.00	303,825.00	147,393.19	303,825.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	1,184,191.00	1,657,385.00	537,583.35	1,657,385.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	5,000.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	130,628.00	95,046.00	26,459.00	95,046.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			3,568,562.00	3,523,216.00	1,127,175.48	3,523,216.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			20,565.00	102,100.00	(292,194.00)	102,100.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			20,565.00	102,100.00	(292,194.00)	102,100.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	65,921.23	65,921.23		65,921.23	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			65,921.23	65,921.23		65,921.23		
d) Other Restatements		9795	144,864.27	144,864.27		144,864.27	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			210,785.50	210,785.50		210,785.50		
2) Ending Net Position, June 30 (E + F1e)			231,350.50	312,885.50		312,885.50		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	46,209.00		46,209.00		
c) Unrestricted Net Position		9790	231,350.50	266,676.50		266,676.50		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	1,877,064.00	1,533,924.00	375,314.00	1,533,924.00	0.00	0.0%

Powered by BoardOnTrack

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Education Protection Account State Aid - Current Year		8012	38,000.00	27,550.00	4,217.00	27,550.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	587,860.00	436,392.00	118,456.00	436,392.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			2,502,924.00	1,997,866.00	497,987.00	1,997,866.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	55,290.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	206,226.00	149,514.00	0.00	149,514.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	33,749.00	9,147.00	33,749.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	46,645.00	33,465.00	0.00	33,465.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	7,500.00	4,678.00	0.00	4,678.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	0.00	10,000.00	0.00	10,000.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	40,000.00	257,247.00	80,628.00	257,247.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			355,661.00	488,653.00	89,775.00	488,653.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	17,100.00	12,398.00	0.00	12,398.00	0.00	0.0%
Mandated Costs Reimbursements		8550	3,500.00	4,503.00	0.00	4,503.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	45,220.00	34,025.00	0.00	34,025.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	238,640.00	173,014.00	0.00	173,014.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	69,522.00	0.00	25,362.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			373,982.00	223,940.00	25,362.00	223,940.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	.48	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	156,560.00	134,857.00	36,597.00	134,857.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	200,000.00	780,000.00	185,260.00	780,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			356,560.00	914,857.00	221,857.48	914,857.00	0.00	0.0%
TOTAL, REVENUES			3,589,127.00	3,625,316.00	834,981.48	3,625,316.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	529,000.00	546,362.00	135,029.64	546,362.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	150,000.00	30,240.00	1,575.00	30,240.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	300,000.00	187,920.00	60,833.37	187,920.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			979,000.00	764,522.00	197,438.01	764,522.00	0.00	0.0%
CLASSIFIED SALARIES								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Classified Instructional Salaries		2100	301,000.00	103,980.00	54,971.39	103,980.00	0.00	0.0%
Classified Support Salaries		2200	82,800.00	161,260.00	44,059.19	161,260.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	150,000.00	150,000.00	47,954.55	150,000.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	72,000.00	54,018.00	25,605.22	54,018.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			605,800.00	469,258.00	172,590.35	469,258.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	121,238.00	94,384.00	28,120.18	94,384.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	94,500.00	76,500.00	11,006.72	76,500.00	0.00	0.0%
Unemployment Insurance		3501-3502	23,772.00	18,507.00	3,028.68	18,507.00	0.00	0.0%
Workers' Compensation		3601-3602	31,696.00	24,676.00	3,556.00	24,676.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	39,620.00	19,113.00	0.00	19,113.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			310,826.00	233,180.00	45,711.58	233,180.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	4,550.00	4,550.00	0.00	4,550.00	0.00	0.0%
Materials and Supplies		4300	43,275.00	43,275.00	9,084.36	43,275.00	0.00	0.0%
Noncapitalized Equipment		4400	81,966.00	161,000.00	132,043.09	161,000.00	0.00	0.0%
Food		4700	223,326.00	95,000.00	6,265.74	95,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			353,117.00	303,825.00	147,393.19	303,825.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	11,275.00	13,675.00	8,330.54	13,675.00	0.00	0.0%
Dues and Memberships		5300	875.00	1,000.00	787.50	1,000.00	0.00	0.0%
Insurance		5400-5450	36,925.00	36,925.00	15,224.00	36,925.00	0.00	0.0%
Operations and Housekeeping Services		5500	210,787.00	380,920.00	120,133.15	380,920.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	534,500.00	536,500.00	186,515.06	536,500.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	383,354.00	678,365.00	202,539.04	678,365.00	0.00	0.0%
Communications		5900	6,475.00	10,000.00	4,054.06	10,000.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,184,191.00	1,657,385.00	537,583.35	1,657,385.00	0.00	0.0%
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	5,000.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense–Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			5,000.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	129,390.00	93,808.00	25,482.00	93,808.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	1,238.00	1,238.00	977.00	1,238.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			130,628.00	95,046.00	26,459.00	95,046.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			3,568,562.00	3,523,216.00	1,127,175.48	3,523,216.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2022-23 Projected Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	17,243.00
7028	Child Nutrition: Kitchen Infrastructure Upgrade Funds	28,966.00
Total, Restricted Net Position		46,209.00

Coversheet

Response to Notice to Cure re: Bell Schedule and Instructional Minutes

Section:	III. Academic Excellence
Item:	A. Response to Notice to Cure re: Bell Schedule and Instructional Minutes
Purpose:	Vote
Submitted by:	
Related Material:	AMA 5263 Notice to Cure 11-07-22.pdf Attachments A-D.pdf Proposed Changes to Instructional Minutes.docx AMA REVISED Academic Calendar 22-23.pdf Proposed Schedule Changes.pptx Schedule Input Survey(1-58).xlsx

LOS ANGELES UNIFIED SCHOOL DISTRICT
CHARTER SCHOOLS DIVISION
333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO
Superintendent

VERONICA ARREGUIN
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

NOTICE TO CURE

IMMEDIATE ACTION REQUIRED

November 7, 2022

Distributed Via:
Email: board@academyofmediaarts.org
Response Due: December 2, 2022

Dr. John White, Board Chair
Academy of Media Arts
345 S. Figueroa St.
Los Angeles, CA 90071

SUBJECT: NOTICE TO CURE: GOVERNING BOARD'S FAILURE TO MONITOR SCHOOL PROGRAM RELATED TO THE BELL SCHEDULE AND MEETING MINIMUM ANNUAL INSTRUCTIONAL MINUTES
Academy of Media Arts
Charter Number (2038) Loc. Code 5263

Dear Academy of Media Arts Governing Board Chair, Dr. John White,

This correspondence serves as the Los Angeles Unified School District's ("District" or "LAUSD") Notice to Cure requesting that Academy of Media Arts' ("Charter School" or "AMA") governing board ("Charter School Board") fully and timely address its failure to offer the minimum number of instructional minutes for the 2022-2023 school year pursuant to applicable legal and District requirements, and appropriately monitor the accuracy of the Charter School Board's approved 2022-2023 Bell Schedule. Therefore, the Charter Schools Division ("CSD") requires the Charter School Board and leadership to take immediate action to address the outstanding (non-compliance) issues outlined below and provide evidence of all corrective measures no later than December 2, 2022.

I. Background

On July 27, 2022, AMA provided copies of the 2022-2023 Academic Calendar ("Academic Calendar") (Attachment A) and 2022-2023 Bell Schedule ("Bell Schedule") (Attachment B) to the CSD.[1] On September 13, 2022, AMA provided the 2022-2023 Master Schedule ("Master Schedule") (Attachment C) to the CSD as part of a CSD school visit. Upon review of the noted

[1] Both the 2022-2023 Academic Calendar and Bell Schedule were approved by the Charter School Board on July 26, 2022.

attachments above, the CSD has raised some concerns as described further below regarding the accuracy and/or appropriate monitoring by the Charter School Board of the Bell Schedule, Master Schedule, and offered instructional minutes.

A. AMA's Bell Schedule and Master Calendar Contains Discrepancies

The Bell Schedule shows 4 schedules, including Regular Day (Mondays and Wednesdays), Regular Day (Tuesdays and Thursdays), "Flex Friday" (Fridays), and Minimum Day. Both, the Regular Day schedules and "Flex Friday" schedule shows 370 total instructional minutes. However, the table below shows the discrepancy in the Bell Schedule's noted instructional minutes per day compared to the CSD's review and calculations of the Bell Schedule's class time allotment for instructional minutes per day.

	Instructional Minutes Noted on Bell Schedule	**CSD's calculation of Instructional Minutes Per Class Time Allotment on Bell Schedule[2]**
Regular Day Monday and Wednesday	**370**	**335** for 9th and 10th grade **345** for 11th and 12th grade
Regular Day Tuesday and Thursday	**370**	**335** for 9th and 10th grade **345** for 11th and 12th grade
Flex Friday	**370**	**255**
Minimum Day	**270**	**270**

The Bell Schedule notes 45 minutes for "Lunch 1 11th/12th (Incubator 9th/10th) 12:35-1:10" but the total calculation results only in 35 minutes.

The Master Schedule and Bell Schedule show inconsistencies with time allotment per class as well as the overall start and end time. For example, the Bell Schedule shows a Regular Day begins at 8:30 am and ends at 3:15 pm; whereas the Master Schedule shows a Regular Day begins at 8:30 am and ends at 3:25 pm.

B. "CLUBS"

The Bell Schedule and Master Schedule's "Flex Friday" includes, "CLUBS" for a period of 70 minutes. The Master Schedule shows the following topics for "CLUBS": High School Insiders, Horticulture Club, Sports Club, Fashion and Design, Engineered Arts, Musical Arts, Broadcast/Podcast Club, and Speech/Debate. It is unclear if the charter school includes "CLUBS" in the calculation of instructional minutes.

C. Instructional Days

[2] The CSD's calculation of the bell schedule's instructional minutes include "CLUBS" and 5 minute passing periods.

The Academic Calendar identifies 141 Regular Days, 32 Flex Fridays, and 7 Minimum Days. Based on the Academic Calendar and the Bell Schedule's instructional minutes per period time allotment, AMA is projected to fall short of the minimum annual instructional minutes per legal requirements, and the number of instructional minutes per AMA's operative charter, 64,800 and 66,030 minutes respectively, for the 2022-2023 school year. In all, AMA is projected to have 57,285 instructional minutes for 9th and 10th graders and 58,695 instructional minutes for 11th and 12th graders, in the 2022-2023 school year.

II. Overview of Applicable Legal, Charter and District Policy Requirements

A. Legal Requirements

Education Code section 47612.5 states, in relevant part:

(a) Notwithstanding any other law and as a condition of apportionment, a charter school shall do all of the following:

(1) For each fiscal year, offer, at a minimum, the following number of minutes of instruction:

(A) To pupils in kindergarten, 36,000 minutes.
(B) To pupils in grades 1 to 3, inclusive, 50,400 minutes.
(C) To pupils in grades 4 to 8, inclusive, 54,000 minutes.
(D) To pupils in grades 9 to 12, inclusive, 64,800 minutes.

B. Charter Requirements

The Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL) applies to all LAUSD-authorized charter schools and provides, in pertinent parts:

"Charter School shall comply with all applicable federal, state, and local laws and regulations, and District policies as it relates to charter schools adopted through Board action."

"Charter School shall offer, at a minimum, the number of minutes of instruction set forth in Education Code section 47612.5, and the number of school days required by California Code of Regulations, title 5, section 11960."

C. LAUSD Policy and Procedures for Charter Schools

Per LAUSD Policy, "[the] governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sounds, and complies with applicable laws, regulations, and court orders."

III. Basis for Corrective Actions

A. Alignment of the Master Schedule and Bell Schedule

The Master Schedule is inconsistent with the Bell Schedule. Provide evidence that AMA has aligned the Master Schedule to the Bell Schedule for the 2022-2023 school year, and that the Charter School has a written plan of action to ensure that such materials/information are aligned for the entire term of its charter.

B. Charter School Board's Monitoring of the Bell Schedule and Academic Calendar Related to Instructional Minutes

The Bell Schedule shows incorrect instructional minutes for Regular Day and Flex Friday schedules. Provide evidence that the Charter School Board appropriately monitors the Bell Schedule and Academic Calendar to ensure accuracy of the information and that the Charter School Board is complying, or will comply, with meeting the annual minimum instructional minutes set forth in Education Code section 47612.5 and operative charter, for the 2022-2023 school year specifically, and the entire term of its charter generally.

C. Counting "CLUBS" Activities as Instructional Time

The Bell Schedule and Master Schedule's "Flex Friday" includes, "CLUBS" for a period of 70 minutes. Provide evidence that the various activities in "CLUBS" may be included and calculated as part of the school's instructional minutes.

D. Meeting Minimum Annual Instructional Minute Requirements

The Academic Calendar and Bell Schedule indicate that AMA is projected to fall short of the minimum annual instructional minutes for the 2022-2023 school year. Provide evidence that the Charter School is currently, or will immediately be, in compliance with Education Code section 47612.5 and other applicable law and/or terms of its charter, which includes but is not limited to, compliance with meeting the annual minimum instructional minutes for the 2022-2023 school year.

Further Actions

The Charter School Board's failure to address and resolve the above referenced issues may lead the CSD to take further corrective actions, including and up to recommendation for the initiation of revocation. Please provide evidence to the CSD of the outlined corrective measures no later than December 2, 2022.

The District takes this opportunity to reiterate that AMA's charter continues to remain Not in Good Standing and has a prior Notice to Cure, issued on August 15, 2022, that has not been resolved by the organization. These factors, combined with this additional Notice to Cure related to instructional minutes presents continued significant concerns, which may lead to additional oversight actions, including potential revocation proceedings if all issues are not resolved.

If you have any questions or need additional information regarding this Notice to Cure, please contact Christine Kae by email at christine.kae@lausd.net or (213) 241-8681.

We thank you in advance for your immediate attention and cooperation.

Sincerely,

Christine Kae

Christine Kae
Specialist

Attachments:

(A) Academy of Media Arts 2022-2023 Academic Calendar
(B) Academy of Media Arts 2022-2023 Bell Schedule
(C) Academy of Media Arts 2022-2023 Master Schedule
(D) Academy of Media Arts August 30, 2022 Board Meeting Packet, including July 26, 2022 Minutes (pages 4-7)

c: José Cole-Gutiérrez, CSD Director
Marla Willmott, CSD Administrative Coordinator
Lillian Lee, CSD Fiscal Administrator
Sarah Ziegenhorn, CSD Senior Coordinator
Lorraine Decuir-Chaffee, CSD Fiscal Oversight Administrator
Sally Ngov, CSD Fiscal Services Manager
Dana Hammond, Academy of Media Arts Chief Executive Officer

Attachment A

Academy of Media Arts

2022-23 Calendar for AMA

July 2022 (0)

M	T	W	Th	F
				1
4 Independence Day	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August 2022 (1)

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
School Begins	16	17	18	19
22	23	24	25	26
29	30	31		

September 2022 (2)

M	T	W	Th	F
			1	2 Admission Day
5 Labor Day	6	7	8	9
12	13	14	15	Progress Reports Mail-Out
19	20	21	22	23
26	27	28	29	30

October 2022 (3)

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21 Progress Reports Mail-Out
24	25	26	27	28
31				

November 2022 (4)

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11 Veterans Day
14	15	16	17	18
21 FALL BREAK →	22 →	23 →	24 Thanksgiving Holiday →	25 →
28	29	30		

December 2022 (5)

M	T	W	Th	F
			1	2 Progress Reports Mail-Out
5	6	7	8	9
12	13	14	15	16 Exhibtion of Learning
19 Winter Break →	20 →	21 →	22 →	23 →
26 Winter Break →	27 →	28 →	29 →	30 →

January 2023 (6)

M	T	W	Th	F
2 Winter Break →	3 →	4 →	5 →	6 →
9 ALL Staff return to work	10	11	12	13
16 Dr. MLK Jr. Day	17	18	19	20
23	24 Sem 1 Report Card Mail-Out	25 Sem 2 Begins	26	27
30	31			

February 2023 (7)

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20 Presidents Day	21	22	24	25
27	28			

March 2023 (8)

M	T	W	Th	F
		1	2	3 Progress Reports Mail-Out
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31 Cesar Chavez Day

April 2023 (9)

M	T	W	Th	F
3 Spring Break →	4 →	5 →	6 →	7 →
10	11	12	13	14
17	18	19	20	21 Progress Reports Mail-Out
24	25	26	27	28

May 2023 (10)

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26 Progress Reports Mail-Out
29 Memorial Day	30	31		

June 2022 (11)

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15 School Ends Sem 2 Report Cards & Exhib. Of Learning	16
19 Juneteenth	20	21	22	23
26	27	28	29	30

KEY:

- ADA School Day - (All Staff Present, regular school day)
- non-ADA day/Holiday (Staff off, NO School)
- No School, ALL Staff present
- Teachers off - Vacation
- non-ADA day (Staff off, no School)
- Minimum Day

School Days: 180

Attachment B

AMA 2022-2023 BELL SCHEDULE

Regular Day Schedule (Mondays and Wednesdays)	**Regular Day Schedule** (Tuesdays and Thursday)	**"Flex Friday" Schedule** (Fridays)	***Minimum Day Schedule****
Check in 8:15-8:30	**Check in** 8:15-8:30	**Check in** 8:15-8:30	**Check in** 8:15-8:30
Advisory 8:30-9:40 (70 min)	**Advisory** 8:30-9:40 (70 min)	**Advisory** 8:30-9:40 (70 min)	**Advisory** 8:30-9:00 (30 min)
Break 9:45-10:00 (15 min)	**Break** 9:45-10:00 (15 min)	**Innovation Lab** 9:45-10:55 (70 min)	**Period 1** 9:05-9:30 (30 min)
Period 1 10:05-11:15 (70 min)	**Period 2** 10:05-11:15 (70 min)	**Lunch 1 11th/12th (Incubator 9th/10th)** 11:00-11:30 (30 min)	**Break** 9:40-9:55 (15 min)
Period 3 11:20-12:30 (70 min)	**Period 4** 11:20-12:30 (70 min)	**Lunch 2 9th/10th (Incubator 11th/12th)** 11:35-12:05 (30 min)	**Period 2** 10:00-10:30 (30 min)
Lunch 1 11th/12th (Incubator 9th/10th) 12:35-1:10 (45 min)	**Lunch 1 11th/12th (Incubator 9th/10th)** 12:35-1:10 (45 min)	**CLUBS** 12:10-1:20 (70 min)	**Period 3** 10:35-11:05 (30 min)
Lunch 2 9th/10th (Incubator 11th/12th) 1:15-2:00 (45 min)	**Lunch 2 9th/10th (Incubator 11th/12th)** 1:15-2:00 (45 min)		**Period 4** 11:10-11:40 (30 min)
Period 5 2:05-3:15 (70 min)	**Period 6** 2:05-3:15 (70 min)		**Lunch 1 11th/12th (Incubator 9th/10th)** 11:45-12:15 (30 min)
			Lunch 2 9th/10th (Incubator 11th/12th) 12:20-12:50 (30 min)
			Period 5 12:55-1:25 (30 min)
			Period 6 1:30-2:00 (30 min)
370 total instructional minutes	*370 total instructional minutes*	*370 total instructional minutes*	*270 total instructional minutes*

Attachment C

Monday/Wednesday			9A	9B	10A	10B	11A	11B	12A	12B
8:15 - 8:30	15 min	Check-In								
8:30 - 9:40	70 min	Advisory	Kaino 9 A	Ali 9 B	Karen 10 A	Nano 10 B	Parker 11 A	Russell/Hammond	Clark 12 A	Lee 12B
9:45 - 10:00	15 min	Break	Break	Break	Break	Break	Break	Break	Break	Break
10:05 - 11:15	70 min	Period 1	English 9	Algebra 1	Chemistry	Intermediate Music Design	Advanced 3D Design	U.S.History	Trigonometry	English 12
11:20 - 12:30	70 min	Period 3	Intro to Media	Physical Activity	Geometry	Chemistry	Algebra II	English 11	Govt/Econ	Spanish 2
12:35 - 1:20	45 min	11/12 Lunch & 9/10 Incubator Lab	Incubator Lab	Incubator Lab	Incubator Lab	Incubator Lab	Lunch	Lunch	Lunch	Lunch
1:25 - 2:10	45 min	9/10 Lunch & 11/12 Incubator Lab	Lunch	Lunch	Lunch	Lunch	Incubator Lab	Incubator Lab	Incubator Lab	Incubator Lab
2:15 - 3:25	70 min	Period 5	Physical Activity	Intro Music Production	World History	English 10	English 11	Algebra II	AP Environmental Science	2.0 3D Game Design A/Yearbook

Tuesday/Thursday			9A	9B	10A	10B	11A	11B	12A	12B
8:15 - 8:30	15 min	Check-In								
8:30 - 9:40	70 min	Advisory	Kaino 9 A	Ali 9 B	Karen 10 A	Nano 10 B	Parker 11 A	Russell 11B	Clark 12A	Brandon 12B
9:45 - 10:00	15 min	Break								
10:05 - 11:15	70 min	Period 2	Algebra 1	Biology	English 10	World History	Spanish 1	Physics	2.0 Music Production A	Trigonometry
11:20 - 12:30	70 min	Period 4	Intro Music Production	Intro to Media	Physical Activity	Geometry	Physics	Spanish 1	English 12	Govt/Econ
12:35 - 1:20	45 min	11/12 Lunch & 9/10 Incubator Lab	Incubator Lab	Incubator Lab	Incubator Lab	Incubator Lab	Lunch	Lunch	Lunch	Lunch
1:25 - 2:10	45 min	9/10 Lunch & 11/12 Incubator Lab	Lunch	Lunch	Lunch	Lunch	Incubator Lab	Incubator Lab	Incubator Lab	Incubator Lab
2:15 - 3:25	70 min	Period 6	Biology	English 9	Graphic Design 3D	Physical Activity	U.S. History	Advanced Music Production	Spanish 2	AP Environmental Science

Flex Friday										
8:15 - 8:30	15 min	Check-In								
8:30 - 9:40	70 min	Advisory	Kaino	Ali	Karen	Nano	Parker	Russell/Hammond	Brandon	Clark
9:45 - 10:55	70 min	Innovation Lab	Kaino	Ali	Karen	Nano	Parker	Russell/Hammond	Brandon	Clark
11:00 - 11:30	30 min	11/12 Lunch & 9/10 Incubator Lab	Kaino	Ali	Karen	Nano	Lunch	Lunch	Lunch	Lunch
11:35 - 12:05	30 min	9/10 Lunch & 11/12 Incubator Lab	Lunch	Lunch	Lunch	Lunch	Parker	Russell	Brandon	Moreno
12:10 - 1:20	70 min	CLUBS	High School Insiders	Horticulture Club	Sports Club	Fashion and Design	Engineered Arts	Musical Arts	Speech/Debate	Student Council

International/Fashion Club

		Enrolled Students	54		43		39		32	
Minimum Day			9A	9B	10A	10B	11A	11B	12A	12B
Time	**Length**	**Period**								
8:15 - 8:30	15 min	Check-In								
8:30 - 9:00	30 min	Advisory	Kaino 9 A	Ali 9 B	Karen 10 A	Nano 10 B	Parker 11 A	Russell 11B	Brandon 12 A	Williams 12B
9:05 - 9:35	30 min	Period 1	English 9	Alegbra 1	World History	Chemsitry	Advanced 3D Design	U.S.History	Trigonometry	English 12
9:40 - 9:55	15 min	Break								
10:00 - 10:30	30 min	Period 2	Intro 3D Design	Biology	English 10	World History	Spanish 1	Physics	2.0 Music Production A	Trigonometry
10:35 - 11:05	30 min	Period 3	Alegbra 1	English 9	Chemistry	Intermediate Music Design	Algebra II	English 11	Govt/Econ	English 12
11:10 - 11:40	30 min	Period 4	Ethnic Studies	Intro Music Production	P.E.	Geometry	Physics	Spanish 1	English 12	Govt/Econ
11:45 - 12:15	30 min	11/12 Lunch & 9/10 Incubator Lab	Kaino	Ali	Karen	Nano	Lunch	Lunch	Lunch	Lunch
12:20 - 12:50	30 min	9/10 Lunch & 11/12 Incubator Lab	Lunch	Lunch	Lunch	Lunch	Parker	Russell	Brandon	Williams
12:55 - 1:25	30 min	Period 5	PE	Ethnic Studies	Geometry	English 10	English 11	Algebra II	AP Environmental Science	2.0 3D Game Design A
1:30 - 2:00	30 min	Period 6	Biology	English 9	Intermediate 3D Design	P.E.	U.S. History	Advanced Music Production	Spanish 2	AP Environmental Science

Attachment D

Academy of Media Arts

Regular Board Meeting

Published on August 27, 2022 at 3:54 PM PDT
Amended on August 27, 2022 at 4:13 PM PDT

Date and Time
Tuesday August 30, 2022 at 3:30 PM PDT

All Board meetings are open to the public and will be held via conference call dial In.

Members of the public who are unable to participate in person may dial in via Zoom at
https://us02web.zoom.us/j/8524934928
Meeting ID: 852 493 4928
Passcode: dTYT57

Agenda

	Purpose	Presenter	Time
I. Opening Items			**3:30 PM**
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approve Minutes	Approve Minutes	John White	5 m
AMA board will vote to approve the July 27, 2022, Special Board meeting minutes.			
D. Board Approval Items	Vote	John White	10 m
After receiving the Academy of Media Arts's Board Secretary Jenny Vinopal's resignation memo on July 26, 2022, AMA has a vacant board seat. AMA board chair John White has followed AMA's standard operating procedure for soliciting new board members. AMA's new board member candidate is Caprice Young. After completing the interview process and the board reviewing Caprice Young's resume and bio, AMA's board of directors will vote to determine Caprice Young's board seat.			
E. Remote Meeting Resolution	Vote	John White	3 m
II. CEO's Report			**3:49 PM**
A. BINDER 1: GOVERNANCE DOCUMENTATION	Discuss	Dana Hammond	15 m
Please see the attached document for details.			
B. Williams Review Checklist	Discuss	Dana Hammond /	5 m

	Purpose	Presenter	Time
		Interim Principal	

Academy of Media Arts was placed on the Los Angeles County of Education (LACOE) Williams Review monitoring list during the 2021-22 school year. There were approximately 1,000 charter schools placed on the Williams monitoring during the pandemic.

III. CEO Support And Eval

IV. Development

V. Facility **4:09 PM**

A. New Facility Updates	Discuss	Treisha Chanman	10 m

As part of AMA's expansion into its new state-of-the-art facility, AMA has hired an Operation/ Facility director to ensure it is complying with the Los Angeles County of Education (LACOE) Williams Monitoring and LAUSD's oversight audit.

VI. Finance **4:19 PM**

A. Fiscal Review	Discuss	Walter Wallace	5 m

AMA is committed to transparency with its community stakeholders. Each month AMA's Chief Business Officer will provide AMA"s fiscal report for the board to review and discuss.

B. Federal Funding Application	Discuss	Walter Wallace	12 m

VII. Governance **4:36 PM**

A. Brown Act Training: Procopio Law Firm	Discuss	Merrick Wadsworth	60 m

VIII. Other Business

IX. Closing Items

A. Adjourn Meeting	Vote

Requests for disability-related modifications or accommodations shall be made at least 24 hours prior to the meeting by calling (323) 903-5927.

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: 072722_AMA Minutes Special Board Meeting [34].pdf

ACADEMY OF MEDIA ARTS
(A California Non-Profit Public Benefit Corporation)
BOARD OF DIRECTORS – Special Board meeting
MINUTES

July 27, 2022 5:30 p.m.- 6:30 p.m.

All meetings of the Board open to the public, and will be held via Zoom Video Conference. Members of the public who are unable to participate in-person may log into Zoom at:

Join Zoom Meeting: https://us02web.zoom.us/j/8524934928
Meeting ID: 852 493 4928 **Passcode:** dTYT57

OPEN SESSION

1. Call to Order – 5:40 p.m. John White called the meeting to order.

2. Roll Call - Present:

1. John White
2. Lula Ballton
3. Afeez Tijani
4. Dana Hammond
5. Christine Kae, Community Member (LAUSD)
6. Chelsea Staebell (absent)
7. Jenny Vinopal (absent)

3. Public Comments: None

4. Action Items:

Approval: Board Meeting Minutes 7/1/22

- **Motion:** Lula Ballton
- **Second by:** Afeez Tijani
- **Final Vote:** Board unanimously approved

Board Members	Aye	Nay	Abstain	Absent
Jenny Vinopal				**X**
Chelsea Staebell				**X**
Afeez Tijani	**X**			

John White	**X**			
Lula Ballton	**X**			

Approval: 2022-23 AMA School Calendar

- **Motion:** Afeez Tijani
- **Second by:** Lula Ballton
- **Final Vote:** Board unanimously approved

Board Members	Aye	Nay	Abstain	Absent
Jenny Vinopal				**X**
Chelsea Staebell				**X**
Afeez Tijani	**X**			
John White	**X**			
Lula Ballton	**X**			

Approval: 2022-23 AMA Bell Schedule

- **Motion:** Afeez Tijani
- **Second by:** Lula Ballton
- **Final Vote:** Board unanimously approved

Board Members	Aye	Nay	Abstain	Absent
Jenny Vinopal				**X**
Chelsea Staebell				**X**
Afeez Tijani	**X**			
John White	**X**			
Lula Ballton	**X**			

Board Members	Aye	Nay	Abstain	Absent
Jenny Vinopal	X			X
Chelsea Staebell				X
Afeez Tijani	X			
John White	X			
Lula Ballton	X			

Approval: 2022-2023 Board Calendar

- **Motion:** Jenny Vinopal
- **Second by:** Afeez Tijani
- **Final Vote:** Board unanimously approved

Board Members	Aye	Nay	Abstain	Absent
Jenny Vinopal				**X**
Chelsea Staebell				**X**
Afeez Tijani	**X**			
John White	**X**			
Lula Ballton	**X**			

Information Item-

In response to the Charter School Division office May 12, 2022 letter, AMA's CEO has formalized the compliance concerns raised within the CSD May 12, 2022, notice to cure. The CEO report was formalized to align to Resolution 2022-05. The CEO informed the board all future CEO reports will be formalized.

5. Adjournment- 6:30 p.m.

Motion by: Afeez Tijani
Second by: Lula Ballton
Final Vote: Unanimous

Coversheet

Remote Meeting Resolution

Section: I. Opening Items
Item: E. Remote Meeting Resolution
Purpose: Vote
Submitted by:
Related Material: Emergency Board Meeting Resolution[21].pdf

RECOMMENDATION TO APPROVE TELECONFERENCE BOARD MEETING PURSUANT TO SPECIAL RULES OF GOVERNMENT CODE SECTION 54953(e)

The Academy of Media Arts Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

Coversheet

BINDER 1: GOVERNANCE DOCUMENTATION

Section: II. CEO's Report
Item: A. BINDER 1: GOVERNANCE DOCUMENTATION
Purpose: Discuss
Submitted by:
Related Material: LAUSD_Compliance_document (2).pdf

BACKGROUND:

To provide evidence of AMA's board of directors review and discussion of compliance and governance responsibilities, we have decided to align each compliance task to LAUSD Oversight binder. We believe this will provide evidence of AMA board of directors governance oversight responsibilities.

BINDER 1: GOVERNANCE DOCUMENTATION	Complete	In Progress	LAUSD Due Date	Not implemented
☐ 1.1 **Organizational Chart** a. Current and complete organizational chart (including Governing Board) b. Organizational chart from currently approved petition	08.01.22			
☐ 1.2 **Bylaws** - Current Governing Board bylaws	08.01.22			
☐ 1.3 **Board Members** - Current roster of Governing Board members with contact information along with evidence that Board contact information is accessible to school stakeholders	08.01.22			
☐ 1.4 **Board Meeting Agendas and Minutes** - Board meeting agendas and minutes for all meetings held in the last 12 months	08.01.22			
☐ 1.5 **Board Meeting Calendar** - Calendar(s) of regular meetings of Governing Board	06.28.22			
☐ 1.6 **Committee(s)/Council(s) Meetings** - Calendar(s), Agenda(s), current roster(s), and sign-in sheet(s) (titled and dated) of committee(s)/council(s)				
☐ 1.7 **Evaluation of School Leadership** - Evidence of a system of evaluation for executive level leadership (including, but not limited to, those positions reporting to the Governing Board, as indicated in Element 4, such as Executive Director, Area Superintendent, Principal, etc.)	08.01.22			
☐ 1.8 **Brown Act Training** a. Documentation of Brown Act training for Governing Board members, including training for all new members b. Evidence that Governing Board meetings are held in accordance with the requirements outlined in California Education Code (Ed. Code), § 47604.1	08.30.22			
☐ 1.9 **Agenda Posting Procedures** - Documentation of the Board meeting agenda posting procedures, including	08.01.22			

	evidence of implementation (Include evidence that agendas are on the school's website)				
☐ 1.10	**Stakeholder Handbook(s)** a. Current and complete Parent-Student Handbook(s) b. Current and complete Employee Handbook(s)	07.01.22			
☐ 1.11	**Uniform Complaint Procedures** - Complete documentation of school/organization's Uniform Complaint Procedures (UCP) policy and forms that meet State and Federal requirements. Information regarding UCP policies and procedures is found at https://www.cde.ca.gov/re/cp/uc/. **NOTE:** Each charter school must have its own UCP as well as the District's UCP brochure (for special education purposes). The UCP is specific to complaints that could be possible violations of federal or state laws. Independent charter schools should maintain evidence of UCP logs and compliant implementation of regulatory timelines in the event the school is audited. An independent charter school must review and be familiar with UCP requirements and guidance on the California Department of Education (CDE) website (http://www.cde.ca.gov/re/cp/uc/), and additionally compare its UCP documents to the LAUSD UCP documents provided on the LAUSD website at lausd.net, in the *Offices* tab, at the *Educational Equity Compliance Office* (https://achieve.lausd.net/Page/3494).	08.01.22			
☐ 1.12	**Stakeholder Complaint Procedure(s)** - Evidence of other stakeholder complaint resolution process(es) for complaints outside the regulatory scope of UCP, including the school's complaint form(s)				
☐ 1.13	**Human Resources Policies and Procedures** - Evidence of policies and procedures specifically related to: o Staff Due Process	07.27.22			

○ ESSA Qualification, Credentialing, and Clearance Requirements				
☐ 1.14 **Responsive and Accountable Governance** - Evidence of a system for Governing Board review and analysis of school data to inform and support sound decision-making (e.g., review of CA School Dashboard Indicators, internal assessment data, enrollment data, staffing data, etc.) - Board member training documentation (roles, responsibilities, etc.)	05.19.22			
☐ 1.15 **Fiscal Management and Accountability** - Evidence of a system for Governing Board establishment, review and monitoring of fiscal policies, procedures, budget, and finances to ensure sound fiscal management	08.01.22			
BINDER 2: STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE Academy of Media Arts Academic Leadership team will summarize AMA's schoolwide Academic achievement plan that is aligned to AMA's 2022-23 academic LCAP goals. AMA's board and community stakeholders will be provided with the status of how AMA is progressing towards those goals. As a charter school AMA is require to adhere to compliance guidance outlined by LAUSD. Below is the rubric provided by LAUSD that requires AMA to report its Academic achievement within a specific manner. Please organize the documentation provided in this binder, as applicable to the grade levels served by the school, in the order listed below. Include file names numbered in accordance with the numbering below. Prior to the oversight visit, analyze and be prepared to discuss the school's results and any other relevant sources of quantitative performance data that demonstrate the charter school's schoolwide and numerically significant subgroups' performance compared to the state, including status and change as reported on the California School Dashboard.				

☐ 2.1 **LAUSD Office of Data and Accountability Data Set** (provided to the school prior to the visit) ☐ 2.2 **For schools that are state-identified under the Every Student Succeeds Act (ESSA) as either Comprehensive Support and Improvement (CSI) or Additional Targeted Support and Improvement (ATSI), or qualify for technical assistance, please provide any and all plans and information provided to the state** ☐ 2.3 **Summative ELPAC Report** ☐ 2.4 **Provide Reclassification Criteria for all applicable grade levels; as well as "At Risk" and "LTEL" rates in comparison to the state.** ☐ 2.5 **Provide Graduation Requirements** ☐ 2.6 **School "Verified Data"** **NOTE:** The information provided on verified data is to determine the Charter School's verified data implementation. The renewal criteria for charter schools identified by the state as Middle or Low performing shall include the consideration of clear and convincing data, demonstrated by verified data, showing either of the following: (a). The charter school achieved measurable increases in academic achievement, as defined by at least one year's progress for each year in school, or (b). Strong postsecondary outcomes, as defined by college enrollment, persistence, and completion rates equal to similar peers (Ed. Code, § 47607(c)(2)(B). ☐ 2.7 **Local Control Accountability Plan 2021-2022** (For Informational Purposes Only) - Evidence that the plan was submitted to the CSD along with the supporting Board meeting agenda and minutes				

Coversheet

Williams Review Checklist

Section: II. CEO's Report
Item: B. Williams Review Checklist
Purpose: Discuss
Submitted by:
Related Material: Williams Review Checklist 08.30.22.pdf

WILLIAMS Legislation – Instructional Materials

LOCAL EDUCATION AGENCY/SCHOOL DOCUMENT CHECKLIST

1-2: Documents submitted to LACOE by Local Education Agency (LEA) Key Contact

1a. ☑ **LEA INSTRUCTIONAL MATERIALS LIST: Elementary School and Self-Contained Classes**
An instructional materials list of the district approved textbooks and/or instructional materials for all students to use in class and to take home in the following subject areas: RLA/ELD, mathematics, history/social science, and science. (Do not include teacher editions or resource components that are not intended for all students in a class/course).

1b. ☑ **LEA INSTRUCTIONAL MATERIALS LIST: Middle and High School**
An instructional materials list of the LEA approved textbooks and/or instructional materials for all students to use in class and to take home in the following subject areas: RLA/ELD, mathematics, history/social science, science, foreign language, and health education (Do not include teacher editions or resource components that are not intended for all students in a class/course).

2. ☐ **BOARD RESOLUTION OF SUFFICIENCY: Adopted at the 8-week Public Hearing**
Copy of Board Resolution of Sufficiency of approved instructional materials pursuant to Ed Code Section 60119.

A-F: Documents submitted to LACOE by LEA Key Contact or School Principal

A. ☑ **PROTOCOL PLANNING FORM**
(Available on Canvas)
Provides key review process information for the principal, as well as parking info, key contact info, or other school procedure info for the review team.

B. ☑ **MASTER SCHEDULE**
Elementary - Classes sorted by grade level with teacher name and room numbers listed.
Middle and High Schools – Provide a master schedule sorted by department. This should show room numbers, periods, and all course titles for RLA/ELD, mathematics, history/social science, science, health, and foreign language.
(*In addition, the science department will need to submit Document E, Science Lab Equipment Survey- see below)*

C. ☑ **BELL SCHEDULE**
Bell schedule indicating instructional periods. Please indicate/provide any alternative schedule the school may be using the day of your visit.

D. ☑ **SCHOOL MAP**
School map with room numbers clearly identified.

E. ☐ **SCIENCE LAB EQUIPMENT SURVEY FORM: For High School Grades 9-12 Only**
Using the LACOE Science Lab Survey form (available on Canvas), list the science equipment for student use in designated science laboratory classrooms. Please do not list consumable materials (e.g., chemicals, specimens), supplies (e.g. petri dishes), or sinks.

Ways to Submit Documents

1. Follow your district procedures for submitting William's documentation
2. To Upload: go to https://lacoe.edu/canvasdiscovery.html and click *Online Participants Log In* link
3. Email: WilliamsIM@lacoe.edu or Fax: (562) 803-8325

Williams Legislation – Instructional Materials
9300 Imperial Highway, ECW 284, Downey, CA 90242
(562) 803 - 8382

Los Angeles County Office of Education
Serving Students ▪ Supporting Communities ▪ Leading Educators

Coversheet

Fiscal Review

Section: VI. Finance
Item: A. Fiscal Review
Purpose: Discuss
Submitted by:
Related Material: Complete Fund 62 Report - Academy of Media Arts[55].pdf

BACKGROUND:

Unaudited actuals and monthly financial reports are to be presented at the September 2022 board meeting.

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	1,038,667.00	2,502,924.00	141.0%
2) Federal Revenue		8100-8299	340,678.16	355,661.00	4.4%
3) Other State Revenue		8300-8599	196,968.49	373,982.00	89.9%
4) Other Local Revenue		8600-8799	303,713.98	356,560.00	17.4%
5) TOTAL, REVENUES			1,880,027.63	3,589,127.00	90.9%
B. EXPENSES					
1) Certificated Salaries		1000-1999	438,709.37	979,000.00	123.2%
2) Classified Salaries		2000-2999	198,844.27	605,800.00	204.7%
3) Employee Benefits		3000-3999	92,608.21	310,826.00	235.6%
4) Books and Supplies		4000-4999	122,766.31	353,117.00	187.6%
5) Services and Other Operating Expenses		5000-5999	640,056.75	1,184,191.00	85.0%
6) Depreciation and Amortization		6000-6999	4,440.86	5,000.00	12.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	59,354.50	130,628.00	120.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			1,556,780.27	3,568,562.00	129.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			323,247.36	20,565.00	-93.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			323,247.36	20,565.00	-93.6%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	(115,521.86)	210,785.50	-282.5%
b) Audit Adjustments		9793	6,213.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			(109,308.86)	210,785.50	-292.8%
d) Other Restatements		9795	(3,153.00)	0.00	-100.0%
e) Adjusted Beginning Net Position (F1c + F1d)			(112,461.86)	210,785.50	-287.4%
2) Ending Net Position, June 30 (E + F1e)			210,785.50	231,350.50	9.8%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	33,546.53	4,580.53	-86.3%
c) Unrestricted Net Position		9790	177,238.97	226,769.97	27.9%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	88,502.04		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	164,198.42		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	12,448.32		
8) Other Current Assets		9340	258,600.73		
9) Lease Receivable		9380	0.00		
10) Fixed Assets					
a) Land		9410	0.00		
b) Land Improvements		9420	0.00		
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	0.00		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	13,323.52		
g) Accumulated Depreciation - Equipment		9445	(13,323.52)		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
10) TOTAL, ASSETS			523,749.51		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
I. LIABILITIES					
1) Accounts Payable		9500	156,725.01		
2) Due to Grantor Governments		9590	28,846.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	71,962.00		
6) Long-Term Liabilities					
a) Net Pension Liability		9663	0.00		
b) Total/Net OPEB Liability		9664	0.00		
c) Compensated Absences		9665	0.00		
d) COPs Payable		9666	0.00		
e) Leases Payable		9667	0.00		
f) Lease Revenue Bonds Payable		9668	0.00		
g) Other General Long-Term Liabilities		9669	55,431.00		
7) TOTAL, LIABILITIES			312,964.01		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION					
Net Position, June 30 (must agree with line F2) (G10 + H2) - (I7 + J2)			210,785.50		

Academy of Media Arts
Los Angeles Unified
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Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
LCFF SOURCES					
Principal Apportionment State Aid - Current Year		8011	753,855.00	1,877,064.00	149.0%
Education Protection Account State Aid - Current Year		8012	16,866.00	38,000.00	125.3%
State Aid - Prior Years		8019	801.00	0.00	-100.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	267,145.00	587,860.00	120.1%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			1,038,667.00	2,502,924.00	141.0%
FEDERAL REVENUE					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	55,290.00	New
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	19,257.33	206,226.00	970.9%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	25,294.00	0.00	-100.0%
Title I, Part A, Basic	3010	8290	25,178.00	46,645.00	85.3%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	3,785.00	7,500.00	98.2%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	267,163.83	40,000.00	-85.0%
TOTAL, FEDERAL REVENUE			340,678.16	355,661.00	4.4%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	30,153.22	17,100.00	-43.3%
Mandated Costs Reimbursements		8550	2,832.00	3,500.00	23.6%
Lottery - Unrestricted and Instructional Materials		8560	20,316.06	45,220.00	122.6%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	89,857.21	238,640.00	165.6%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	53,810.00	69,522.00	29.2%
TOTAL, OTHER STATE REVENUE			196,968.49	373,982.00	89.9%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	4.49	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	71,789.00	156,560.00	118.1%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	231,920.49	200,000.00	-13.8%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			303,713.98	356,560.00	17.4%
TOTAL, REVENUES			1,880,027.63	3,589,127.00	90.9%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	217,905.21	529,000.00	142.8%
Certificated Pupil Support Salaries		1200	39,252.92	150,000.00	282.1%
Certificated Supervisors' and Administrators' Salaries		1300	181,551.24	300,000.00	65.2%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			438,709.37	979,000.00	123.2%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	116,430.52	301,000.00	158.5%
Classified Support Salaries		2200	18,045.84	82,800.00	358.8%
Classified Supervisors' and Administrators' Salaries		2300	52,136.30	150,000.00	187.7%
Clerical, Technical and Office Salaries		2400	12,231.61	72,000.00	488.6%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			198,844.27	605,800.00	204.7%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	48,675.92	121,238.00	149.1%
Health and Welfare Benefits		3401-3402	20,773.48	94,500.00	354.9%
Unemployment Insurance		3501-3502	5,839.81	23,772.00	307.1%
Workers' Compensation		3601-3602	17,319.00	31,696.00	83.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	39,620.00	New
TOTAL, EMPLOYEE BENEFITS			92,608.21	310,826.00	235.6%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	1,765.66	4,550.00	157.7%
Materials and Supplies		4300	23,004.55	43,275.00	88.1%
Noncapitalized Equipment		4400	64,646.60	81,966.00	26.8%
Food		4700	33,349.50	223,326.00	569.7%
TOTAL, BOOKS AND SUPPLIES			122,766.31	353,117.00	187.6%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENSES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	11,932.94	11,275.00	-5.5%
Dues and Memberships		5300	729.54	875.00	19.9%
Insurance		5400-5450	15,027.00	36,925.00	145.7%
Operations and Housekeeping Services		5500	25,277.13	210,787.00	733.9%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	117,334.28	534,500.00	355.5%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	465,660.66	383,354.00	-17.7%
Communications		5900	4,095.20	6,475.00	58.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			640,056.75	1,184,191.00	85.0%
DEPRECIATION AND AMORTIZATION					
Depreciation Expense		6900	4,440.86	5,000.00	12.6%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			4,440.86	5,000.00	12.6%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	57,468.00	129,390.00	125.2%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	1,886.50	1,238.00	-34.4%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			59,354.50	130,628.00	120.1%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENSES			1,556,780.27	3,568,562.00	129.2%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Object

19 64733 0139055
Form 62

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Academy of Media Arts
Los Angeles Unified
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Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Function

19 64733 0139055
Form 62

Description	Function Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	1,038,667.00	2,502,924.00	141.0%
2) Federal Revenue		8100-8299	340,678.16	355,661.00	4.4%
3) Other State Revenue		8300-8599	196,968.49	373,982.00	89.9%
4) Other Local Revenue		8600-8799	303,713.98	356,560.00	17.4%
5) TOTAL, REVENUES			1,880,027.63	3,589,127.00	90.9%
B. EXPENSES (Objects 1000-7999)					
1) Instruction	1000-1999		599,064.25	1,277,151.00	113.2%
2) Instruction - Related Services	2000-2999		479,158.14	577,575.00	20.5%
3) Pupil Services	3000-3999		140,155.99	602,292.00	329.7%
4) Ancillary Services	4000-4999		13,207.55	25,000.00	89.3%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		93,448.18	104,829.00	12.2%
8) Plant Services	8000-8999		172,391.66	851,087.00	393.7%
9) Other Outgo	9000-9999	Except 7600-7699	59,354.50	130,628.00	120.1%
10) TOTAL, EXPENSES			1,556,780.27	3,568,562.00	129.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			323,247.36	20,565.00	-93.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Academy of Media Arts
Los Angeles Unified
Los Angeles County

Unaudited Actuals
Charter Schools Enterprise Fund
Expenses by Function

19 64733 0139055
Form 62

Description	Function Codes	Object Codes	2021-22 Unaudited Actuals	2022-23 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			323,247.36	20,565.00	-93.6%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	(115,521.86)	210,785.50	-282.5%
b) Audit Adjustments		9793	6,213.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			(109,308.86)	210,785.50	-292.8%
d) Other Restatements		9795	(3,153.00)	0.00	-100.0%
e) Adjusted Beginning Net Position (F1c + F1d)			(112,461.86)	210,785.50	-287.4%
2) Ending Net Position, June 30 (E + F1e)			210,785.50	231,350.50	9.8%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	33,546.53	4,580.53	-86.3%
c) Unrestricted Net Position		9790	177,238.97	226,769.97	27.9%

Resource	Description	2021-22 Unaudited Actuals	2022-23 Budget
6300		4,580.53	4,580.53
7028		28,966.00	0.00
Total, Restricted Net Position		33,546.53	4,580.53

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Coversheet

Federal Funding Application

Section: VI. Finance
Item: B. Federal Funding Application
Purpose: Discuss
Submitted by:
Related Material: CARS Application[53].pdf

August 23, 2022

TO: Academy of Media Arts
Board of Directors

FROM: Walter Wallace
Business Advisor

SUBJECT: 2022-23 Federal Program Funding and Approval

ANALYSIS

Every year the school must reapply to the California Department of Education for ESSA funding in the following programs: Title I (to keep students at grade level), Title II (professional development for teachers), and Title IV (for school and student support). With the growth of the school, we should see additional funding in these programs this year.

RECOMMENDATION

It is recommended that the Board of Directors approve the 2022-23 Application for Federal Funding of programs in Title I, Title II, and Title IV as presented.

California Department of Education **Consolidated Application**

Academy of Media Arts (19 64733 0139055)

Status: Draft
Saved by: Dana Hammond
Date: 8/16/2022 10:43 AM

2022–23 Application for Funding

CDE Program Contact:
Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****
The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

California Department of Education **Consolidated Application**

Academy of Media Arts (19 64733 0139055)

Status: Draft
Saved by: Dana Hammond
Date: 8/16/2022 10:43 AM

2022–23 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at https://www.cde.ca.gov/fg/ac/sa/.

2022–23 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	There are no known deficiencies.

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California Department of Education **Consolidated Application**

Academy of Media Arts (19 64733 0139055)

Status: Draft
Saved by: Dana Hammond
Date: 8/16/2022 10:39 AM

2022–23 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Dana Hammond
Authorized Representative's Title	Chief Executive Officer
Authorized Representative's Signature Date	08/23/2022
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****
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2022–23 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter Enter the adoption date of the current LCAP	07/01/2022
Authorized Representative's Full Name	Dana Hammond
Authorized Representative's Title	Chief Executive Officer

*****Warning*****
The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Proposed Schedule Changes

AMA's 22-23 bell schedule and instructional calendar as approved do not currently meet the state minimum requirement of 64,800 instructional minutes for high school.

Day Type	# of Days	Instructional Minutes	Total Annual Instructional Minutes
Regular Day (8:30am – 3:25pm)	141	345	48,645
Flex Friday (8:30am – 1:20pm)	32	255	8,160
Minimum Day (8:30am – 2:00pm)	7	275	1,925
Total	**180**	**58,730 total minutes (6,070 minutes below state requirement)**	

AMA leadership has proposed the following schedule changes and received input from staff, students, and families:

1. Restructure and slightly extend the "Regular Day" schedule:

OLD Regular Day Schedule	Minutes	NEW Regular Day Schedule	Minutes
8:30 - 9:40: Advisory	70	8:30 - 9:40: Advisory	70
Passing	n/a	Passing	5
9:45 - 10:00: Break	n/a	9:45 - 11:15: Period 1	90
Passing	5	Passing	5
10:05 - 11:15: Period 1	70	11:20 - 12:50: Period 3	90
Passing	5	Passing	5
11:20 - 12:30: Period 3	70	12:55 - 1:25: Lunch/Incubator Lab	30
Passing	5	Passing	n/a
12:35 - 1:20: Lunch/Incubator Lab	45	1:30 - 2:00: Lunch/Incubator Lab	n/a
Passing	n/a	Passing	5
1:25 - 2:10: Lunch/Incubator Lab	n/a	2:05 - 3:35: Period 5	90
Passing	5	**TOTAL MINUTES**	**390**
2:15 - 3:25: Period 5	70		
TOTAL MINUTES	**345**		

2. Restructure and extend the "Flex Friday" schedule:

OLD Flex Friday Schedule	Minutes	NEW Flex Friday Schedule	Minutes
8:30 - 9:40: Advisory	70	8:30 - 9:00: Advisory	30
Passing	5	Passing	5
9:45 - 10:55: Innovation Lab	70	9:05 - 10:05: Period 1/2	60
Passing	5	Passing	5
11:00 - 11:30: Lab/Lunch	30	10:10 - 11:10: Period 3/4	60
Passing	5	Passing	5
11:35 - 12:05: Lab/Lunch	n/a	11:15 - 12:15: Period 5/6	60
Passing	n/a	Passing	5
12:10 - 1:20: Clubs	70	12:20 - 12:50: Lunch/Incubator Lab	30
TOTAL MINUTES	**255**	Passing	n/a
		12:55 - 1:25: Lunch/Incubator Lab	n/a
		Passing	5
		1:30 - 2:10: Clubs	40
		TOTAL MINUTES	**305**

3. Eliminate remaining Minimum Days: While Minimum Days were intended to provide additional time to prepare for progress report submission, the schedule is used so rarely and has so many transitions that it's been a source of stress and confusion, rather than additional support for teachers. Eliminating the 5 remaining Minimum Days and changing them to the revised Regular Day schedule adds 575 additional instructional minutes annually.

4. Add 3 instructional days:
    a. Eliminate the PD day scheduled for Wednesday, March 15 and make it a regular instructional day
    b. Eliminate the PD day scheduled for Monday, April 24 and make it a regular instructional day
    c. Convert Friday, June 16 from a PD Day to a regular instructional day

These four changes would be reflected in a revised bell schedule and instructional calendar distributed to all stakeholders. If approved and implemented beginning on Monday, December 5, the changes would ensure that AMA meets its minimum instructional minutes, as outlined below:

Day Type	# of Days	Instructional Minutes	Total Annual Instructional Minutes
OLD Regular Day (8:30am – 3:25pm)	54	345	18,630
NEW Regular Day (8:30am – 3:35pm)	93	390	36,270

OLD Flex Friday (8:30am – 1:20pm)	13	255	3,315
NEW Flex Friday (8:30am – 2:10pm)	20	305	6,100
Minimum Day (8:30am – 2:00pm)	2	275	550
Total	**182**	**64,865 total minutes (65 minutes above state requirement)**	

Academy of Media Arts 2022-2023 Academic Calendar

July 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Instructional Days: 0
PD Days: 10

August 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	**19**	20
21	22	23	24	25	**26**	27
28	29	30	31			

Instructional Days: 13
PD Days: 10

September 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	**9**	10
11	12	13	14	15	**16**	17
18	19	20	21	22	**23**	24
25	26	27	28	29	**30**	

Instructional Days: 19
PD Days: 1

October 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	**7**	8
9	10	11	12	13	**14**	15
16	17	18	19	20	**21**	22
23	24	25	26	27	**28**	29
30	31					

Instructional Days: 20
PD Days: 1

November 2022

S	M	T	W	T	F	S
		1	2	3	**4**	5
6	7	8	9	10	**11**	12
13	14	15	16	17	**18**	19
20	21	22	23	24	**25**	26
27	28	29	30			

Instructional Days: 15
PD Days: 1

December 2022

S	M	T	W	T	F	S
				1	**2**	3
4	5	6	7	8	**9**	10
11	12	13	14	15	**16**	17
18	19	20	21	22	**23**	24
25	26	27	28	29	**30**	31

Instructional Days: 12
PD Days: 0

January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	**13**	14
15	16	17	18	19	**20**	21
22	23	24	25	26	**27**	28
29	30	31				

Instructional Days: 15
PD Days: 1

February 2023

S	M	T	W	T	F	S
			1	2	**3**	4
5	6	7	8	9	**10**	11
12	13	14	15	16	**17**	18
19	20	21	22	23	**24**	25
26	27	28				

Instructional Days: 18
PD Days: 1

March 2023

S	M	T	W	T	F	S
			1	2	**3**	4
5	6	7	8	9	**10**	11
12	13	14	15	16	**17**	18
19	20	21	22	23	**24**	25
26	27	28	29	30	**31**	

Instructional Days: 22
PD Days: 0

April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	**7**	8
9	10	11	12	13	**14**	15
16	17	18	19	20	**21**	22
23	24	25	26	27	**28**	29
30						

Instructional Days: 15
PD Days: 0

May 2023

S	M	T	W	T	F	S
	1	2	3	4	**5**	6
7	8	9	10	11	**12**	13
14	15	16	17	18	**19**	20
21	22	23	24	25	**26**	27
28	29	30	31			

Instructional Days: 21
PD Days: 1

June 2023

S	M	T	W	T	F	S
				1	**2**	3
4	5	6	7	8	**9**	10
11	12	13	14	15	**16**	17
18	19	20	21	22	**23**	24
25	26	27	28	29	**30**	

Instructional Days: 12
PD Days: 5

Calendar Key	
	PD - No Students, All Staff
	No School (non-holiday)
	No School (Holiday)
	Minimum Day
bold	Flex Friday

182 Days of Instruction
31 Professional Development Days

Important Dates

July

July 18 - August 12 Teacher PD

August

August 15 First Day of School

September

September 2 Admission Day
September 5 Labor Day
September 16 Progress Reports

October

October 21 Progress Reports

November

November 11 Veterans Day
November 21 - 25 Fall Break

December

December 2 Progress Reports
December 19 - January 6 Winter Break

January

January 16 Martin Luther King, Jr. Day
January 25 Semester 2 begins

February

February 20 President's Day

March

March 3 Progress Reports
March 31 Cesar Chavez Day

April

April 3 - 7 Spring Break
April 21 Progress Reports

May

May 26 Progress Reports
May 29 Memorial Day

June

June 16 Last Day of School

AMA Proposed Schedule Changes

WE WANT YOUR INPUT!

Instructional Minute Requirements

Public high schools are required to provide 64,800 instructional minutes annually.

This year's schedule, including regular days, Flex Fridays, and minimum days, only provides 58,730 instructional minutes.

What counts as "instructional minutes"?

Per the CDE: "time scheduled under the immediate physical supervision and control of a certificated employee...passing periods between classes can be included"

How can we make up the gap?

- Lengthening the school year
- Lengthening the regular school day
- Eliminating the short Friday schedule
- Eliminating minimum days
- Restructuring time to maximize instructional minutes

Change #1: Maximize Current Time

On regular days:

- Eliminate break
- Reduce lunch/Incubator Lab time to 30 minutes
- Increase block periods to 90 minutes rather than 70 minutes
- Day ends at 3:35pm, instead of 3:25pm

These 3 changes provide 45 additional instructional minutes daily for a total of 3,960 additional instructional minutes for the remainder of the year.

Change #2: Restructure & Extend Flex Fridays

- The current "Flex Friday" schedule only provides 255 instructional minutes, and prioritizes time for Innovation Lab and Clubs over core content.
- Restructuring Fridays as follows would provide 305 instructional minutes, including more time in core classes for students:
  - 30-minute advisory
  - 3 60-minute class blocks (Blocks 1/3/5 and 2/4/6 on alternating Fridays)
  - 40 minutes for clubs
  - End the day at 2:10pm

This change adds 950 instructional minutes annually.

Change #3: Eliminate Minimum Days

- While Minimum Days were intended to provide additional time to prepare for progress report submission, the schedule is used so rarely and has so many transitions that it's been a source of stress and confusion, rather than additional support for teachers.
- Eliminating the 5 remaining Minimum Days and changing them to the revised Regular Day schedule adds 575 additional instructional minutes annually.
- The Minimum Day scheduled for the Exhibition of Learning would be maintained with slight adjustments so that every class can showcase their work.

Change #4: Add 2 Instructional Days

- Eliminate the PD day scheduled for Wednesday, March 15 and make it a regular instructional day.
- Eliminate the PD day schedule for Monday, April 24 and make it a regular instructional day.

What happens next?

1. We are sharing this proposal with staff, students, and families and requesting your input.
2. The proposed changes and stakeholder feedback will be presented to the AMA Board of Directors on Tuesday, November 29 and a new schedule will be approved.
3. The new schedule will take effect on Monday, December 5.

What do you think?

Please submit your feedback here: https://forms.office.com/r/zzzjbN4ecq

Summary of proposed changes:

- Change regular day to eliminate break, reduce lunch/Incubator Lab to 30 minutes, and lengthen class blocks to 90 minutes. Instructional day ends at 3:35pm.
- Change Fridays to eliminate Innovation Lab and replace with three alternating 60-minute periods, reduce Advisory to 30 minutes, reduce Clubs to 40 minutes. Instructional day ends at 2:10pm.
- Eliminate remaining Minimum Days (other than Exhibition of Learning).
- Eliminate March and April PD days and make them instructional days.

What the New Schedule Looks Like

NEW REGULAR DAY

Time	Class
8:30am – 9:40am	Advisory
9:45am – 11:15am	Period 1/2
11:20am – 12:50pm	Period 3/4
12:55pm – 1:25pm	Lunch/Incubator Lab
1:30pm – 2:00pm	Lunch/Incubator Lab
2:05pm – 3:35pm	Period 5/6

NEW FLEX FRIDAY

Time	Class
8:30am – 9:00am	Advisory
9:05am – 10:05am	Period 1/2
10:10am – 11:10am	Period 3/4
11:15am – 12:15pm	Period 5/6
12:20pm – 12:50pm	Lunch/Incubator Lab
12:55pm – 1:25pm	Lunch/Incubator Lab
1:30pm – 2:10pm	Clubs

Overview of Flex Fridays (M/W vs T/R)

Date	Friday Schedule	Date (cont.)	Friday Schedule
Friday, 12/9	T/R Schedule	Friday, 3/17	M/W Schedule
Friday, 12/16	Exhibition of Learning	Friday, 3/24	T/R Schedule
Friday, 1/13	M/W Schedule	Friday, 4/14	M/W Schedule
Friday, 1/20	T/R Schedule	Friday, 4/21	T/R Schedule
Friday, 1/27	M/W Schedule	Friday, 4/28	M/W Schedule
Friday, 2/3	T/R Schedule	Friday, 5/5	T/R Schedule
Friday, 2/10	M/W Schedule	Friday, 5/12	M/W Schedule
Friday, 2/25	T/R Schedule	Friday, 5/26	T/R Schedule
Friday, 3/3	M/W Schedule	Friday, 6/2	M/W Schedule
Friday, 3/10	T/R Schedule	Friday, 6/9	T/R Schedule

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

Schedule Input Survey(1-58).xlsx

Coversheet

Board Certification of Compliance Monitoring

Section: V. Governance
Item: A. Board Certification of Compliance Monitoring
Purpose: Vote
Submitted by:
Related Material:
3. Attachment E - Charter School Compliance Monitoring 2022-2023[78].pdf

LOS ANGELES UNIFIED SCHOOL DISTRICT
CHARTER SCHOOLS DIVISION
333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

ALBERTO M. CARVALHO
Superintendent

VERONICA ARREGUIN
Chief Strategy Officer

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

CHARTER SCHOOL COMPLIANCE MONITORING 2022-2023

Dear Charter School Governing Board President and Charter School Leaders:

As part of oversight duties set forth in California Education Code § 47604.32, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. To this end, the CSD's oversight process encompasses three important actions by each charter school:

(1) School Administrator's Certification: As the CSD continues its focus on ensuring that the well-being of students remains first and foremost, **by October 28, 2022**, as part of the school's triannual electronic submission of documents, we request that the school site administrator submit the attached certification confirming the school's implementation of safety measures at the beginning of the school year. This beginning of the year certification by the school administrator informs the governing board and supports the school in ensuring that critical organizational and management systems are in place as the school year begins, as these requirements greatly impact students, staff, and the public. **Please submit the entire document to the CSD via Dropbox with *only* the school administrator's columns completed, along with the administrator's signature no later than October 28, 2022.**

(2) Certification of Board Compliance Review: As in previous years, and as part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. **Please complete and sign the *final* certification at the end of the attached document, *Compliance Monitoring and Certification of Board Compliance Review 2022-2023*, and return the entire document including the administrator's certification from the first submission. Please include the relevant Board agenda(s) and minutes as evidence of the Governing Board's review of these items and submit to the CSD via Dropbox no later than January 13, 2023.**

The CSD is very much aware and acknowledges that governing boards provide fiduciary oversight and hire a leader (or leaders) to execute day-to-day operations and appropriately delegated functions. Moreover, the charter school's governing board is the first line of charter school oversight. As part of the District's oversight process, this certification is intended to serve as a formal acknowledgement from charter school governing boards of their review and appropriate due diligence in these key areas as part of their own organizational oversight function. As stated in the *LAUSD Policy and Procedures for Charter Schools*, "While LAUSD is responsible to provide oversight of its charter schools and the entities managing charter schools, the primary oversight of each charter school must first and foremost be performed by the charter school's own governing board. The governing board of a charter school has an ongoing responsibility to oversee the operations of its charter school(s), ensuring that every charter school it oversees is providing a high-

quality educational program for students enrolled, is successfully fulfilling the terms of their charter, is fiscally sound, and complies with applicable laws, regulations, and court orders." This annual certification also provides charter governing boards an opportunity to confirm with their school leadership that systems are/remain in place to fulfill these critical requirements that impact students, staff, and the public.

(3) Documentation of Compliance: As we have historically done, the CSD will review documentation of compliance with several key legal requirements as part of this year's annual performance-based oversight visit to each charter school. To facilitate effective and efficient compliance review on the day of the visit, please adhere to the guidance provided in the *Annual Performance-Based Oversight Visit Preparation Guide 2022-2023* for the preparation of the school's compliance documentation. Please ensure that this documentation is current, complete, and accurate. The "Supporting Documentation" column of the table in the attached *Compliance Monitoring and Certification of Board Compliance Review 2022-2023* may provide useful support and assistance in this endeavor. Please be reminded that this list is not exhaustive, and it is the responsibility of the charter school and its board to ensure compliance will all applicable laws, policies, and regulations.

We appreciate your continued collaboration and cooperation as we work together so that all youth achieve in healthy and safe environments. Should you have questions, please contact your assigned CSD administrator.

Best wishes,

José Cole-Gutiérrez
Director, Charter Schools Division

COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2022-2023

School Name: Academy of Media Arts

Board President Name: John White

Charter Management Organization: n/a

LAUSD Loc. Code: 5263

INSTRUCTIONS: This Compliance Monitoring and Certification Checklist needs to be submitted twice but both certifications must be completed on the same form.

First submission should be completed by checking each appropriate box (Compliant **OR** In Process) for items 1-29; school administrator needs sign and date the certification page and submit all pages no later than October 28, 2022 via Dropbox.

Second submission needs to be completed by checking each appropriate items 1-29 under the board certification column, Board Chair needs to sign the certification page and submit with supporting documentation including the Board Agenda where checklist was discussed, Board Minutes and Board Agenda approving the minutes no later than January 13, 2023 via Dropbox.

Note: Checklist boxes cannot be left unchecked for any of the items unless you indicated Not Applicable (N/A). Compliance Certification with wet signatures must remain at the school site and be available for review upon request by the oversight team at any time.

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
		COMPLIANT	REQUIREMENT IN PROCESS	
1. The charter school maintains timely and current verification of **criminal background and TB clearances** for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors). See, e.g., Ed. Code § 47605(c)(5)(F); Ed. Code §§ 45122.1 and 45125.1; Ed. Code § 49406; Ed. Code § 44237.	Documentation that the school has at least one DOJ-confirmed Custodian of Records.	☑	☐	☐
	Completed and signed "Certification of Clearances, Credentialing and Mandated Reporter Training 2022-2023" form	☑	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. **BY OCTOBER 28, 2022**		**BOARD CERTIFICATION BY JANUARY 13, 2023**
	Completed and signed "Criminal Background Clearance Certification" for each faculty and staff member to certify criminal background clearance prior to employment.	☑	☐	☐
	Certification of timely DOJ and TB clearances by all contracting entities.	☑	☐	☐
	Documentation of compliance with applicable volunteer clearance requirements, including tuberculosis (TB) risk assessment/clearance requirements. Ed Code § 49406; Health & Safety Code §§ 121525, 121535, 121545, and 121555.	☑	☐	☐
2. Teachers hold an EL Certification and a valid Commission on **Teacher Credentialing** Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per federal and state law, ESSA. See Ed. Code § 47605(l).	For each certificated staff member: Credential(s) are appropriate for the position(s) to which the person has been assigned, and are in alignment with Ed. Code § 47605(l) and other applicable law	☑	☐	☐
	Master schedule that shows all assignment(s) of each certificated staff member.	☑	☐	☐
2a. The administration and board have a system in place for reporting applicable employee misconduct to the Commission on Teacher Credentialing.	Internal human resources procedures.	☑	☐	☐
3. The Charter Schools Division (CSD) has been provided with, and parents have access to, the school's most current **contact information** for each Governing Board member and the **2022-2023 Board meetings calendar**. See current	Accurate and updated school contact information.	☑	☐	☐
	Accurate and updated list/roster of Governing	☑	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
Federal, State, and District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions (FSDRL).	Board members and contact information.			
	Calendar of Governing Board meeting dates and location(s).	☑	☐	☐
4. Charter school complies with the **pre- and post-lottery and enrollment forms** guidelines. See *Admissions Requirements and Materials* (August 2011).	Lottery form and enrollment packet.	☑	☐	☐
5. Charter school shall ensure that staff receives annual **training on the charter school's health, safety, and emergency procedures**, and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to: a. Health, Safety and Emergency Preparedness Plan (School Safety Plan) (see, e.g., Ed Code §§ 32280-32289) b. Child Abuse Mandated Reporter training as outlined in Ed. Code § 44691; Penal Code § 11165.7 c. Blood borne Pathogens training (see 8 CCR § 5193) d. Pupil Suicide Prevention Policy, as outlined in Ed. Code, § 215	Comprehensive Health, Safety, and Emergency Plan.	☑	☐	☐
	Documentation of emergency drills and preparedness training.	☑	☐	☐
	Documentation of timely and compliant Child Abuse Mandated Reporter training.	☑	☐	☐
	Documentation of annual Blood borne Pathogens training.	☑	☐	☐
	Documentation of Pupil Suicide Prevention Policy training.	☑	☐	☐
6. **Co-located Charter Schools only**- The school administrator and governing board acknowledges and understands that the independent charter school follows applicable District policy, including the District School Safety Plan, as a co-located charter school.	Participation in District and site level co-location meetings. Review of Policy Bulletin-5532.1 Meeting with local district site principal for additional information and questions.	☐	☐	☐
7. The charter school has either implemented the LAUSD **Master Plan for English Learners and Standard English Learners** or updated and implemented its own master plan in accordance with English Language Master Plan requirements. See current FSDRL.	EL Certification Form	☑	☐	☐
	EL Master Plan has been updated (if the school has not adopted the LAUSD EL Master Plan).	☐	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. **BY OCTOBER 28, 2022**		**BOARD CERTIFICATION BY JANUARY 13, 2023**
8. The charter school's school climate and student discipline systems and procedures align with LAUSD's **Discipline Foundation Policy** and **School Climate Bill of Rights**. See current FSDRL.	Description of the school-wide student behavior and discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights.	☑	☐	☐
	Evidence of tiered behavior intervention, alternatives to suspension, and school positive behavior support that the school provides.	☑	☐	☐
9. Charter School shall maintain all data involving placement, tracking, and monitoring of student **suspensions, expulsions, and reinstatements**, and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis. See current FSDRL.	Monthly suspension and expulsion reports.	☑	☐	☐
10. Charter School ensures that any and all school **communications, including the Parent Student Handbook**, are consistent with the provisions of school's approved charter as well as applicable law (e.g., translation required in the target language if Charter School has 15% of more of Stakeholders who speak that language.)	Parent Student Handbook	☑	☐	☐
11. The charter school's occupancy and use of **facilities shall be in compliance** with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, including but not limited to, the Americans with Disabilities Act. See 42 U.S.C.A. § 12182; Ed. Code § 47610. See current FSDRL.	Current and appropriate Certificate of Occupancy or equivalent; fire permit that certifies a thorough and comprehensive fire life safety inspection has been conducted annually; and other required documentation (for any school site not located on District property).	☑	☐	☐
12. The charter school complies with all **federal and state laws related to public entities**, including, but not limited to: • Ralph M. Brown Act, Gov. Code §§ 54950, et seq.	Board meeting agendas and minutes for the past 12 months.	☑	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. **BY OCTOBER 28, 2022**		**BOARD CERTIFICATION BY JANUARY 13, 2023**
• Political Reform Act of 1974, Gov. Code §§ 81000, et seq. • California Public Records Act, Gov. Code § 6250, et seq. • Conflicts of Interest, Gov. Code § 1090. See current FSDRL.	Verification of compliant public posting of Board agendas, including on the school website.	☑	☐	☐
	Evidence of Brown Act training.	☑	☐	☐
	Forms 700 (and any applicable required documents) filed with the Los Angeles County Board of Supervisors as required and maintained at the school site/organization. Remaining applicable employees forms 700 are maintained at the school site/ organization.	☑	☐	☐
	School policy for responding to Public Records Act requests.	☑	☐	☐
13. The charter school ensures that its **Articles of Incorporation** are current and appropriate for the operation of the charter school.	Corporate papers, including any and all Articles of Incorporation (initial documents and any subsequent amendments), for entities affiliated with the charter school.	☑	☐	☐
14. **By-laws** are current and consistent with approved charter, Governing Board-approved, and signed by the Governing Board secretary.	Current and signed Board-approved bylaws.	☑	☐	☐
15. The charter school meets the provisions of eligibility and/or is a participant of state and **federal programs and/or grants**, which may include but not limited to, the following: Title I, II, III, and other programs, child nutrition programs, Proposition 20 – State Lottery (e.g., Gov. Code § 8880.4), Education Protection Act (Proposition 30), Special Education (Ed. Code § 56000, et seq.), Ed. Code § 47614.5, and all other federal and state programs in which the charter school participates.	A list of current federal and/or state programs that the school is participating in and/or receiving grants from, and a certification that the school has met the provisions of eligibility and/or requirements of these programs.	☑	☐	☐
16. The charter school implements Uniform Complaint Procedure (UCP) policies and procedures with appropriate corresponding forms	The governing board has reviewed the school's:	☑	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
and documents, readily available to stakeholders at the school site and on the school's website, that are compliant with federal and state requirements., See, e.g., guidance provided at http://www.cde.ca.gov/re/cp/uc/	• UCP policies • UCP procedures • UCP forms			
17. The charter school, as a recipient of federal reimbursement for the National School Lunch/Breakfast program and/or as a school on District property, has adopted a **Local School Wellness Policy**. See 42 U.S.C.A. § 1751, et seq.; 42 U.S.C.A. § 1771, et seq. Note: Even if the charter school is not participating in the National School Lunch or Breakfast program development and adoption of an equivalent Wellness Policy would benefit the school and its students.	Local School Wellness Policy, including evidence of stakeholder input in the development of the policy and annual progress report.	☑	☐	☐
18. The governing board oversees the development of and approves/adopts the **educational partner engagement** process, goals, actions, measurable outcomes, and expenditures in the school's **Local Control Accountability Plan (LCAP)** and annual update in consultation with teachers, staff, administrators, parents, and students. See Ed. Code § 47606.5.	Documentation of educational partner engagement, including Board Meeting Agendas, Board Minutes, LCAP, and related documents (e.g., Supplement to the Annual Update to the 2021-22 Local Control and Accountability Plan, Budget Overview for Parents, etc.).	☑	☐	☐
19. The charter school ensures compliance with the LAUSD's **Keeping Parents Informed: Charter Public School Transparency Resolution** of January 12, 2016, which includes documents available both manually and electronically, and if the charter school occupies a building on the AB300 list (seismic safety survey), it has posted a notice of such status in its main office. Ed. Code §§ 17280 to 17317.	Documentation of discussion by the Governing Board including Board Meeting Agendas and Board Minutes and review that documentation is available both manually and electronically.	☑	☐	☐
20. The charter school ensures that it is in compliance with all applicable state law regarding students experiencing homelessness and foster youth, including but not limited to the provisions of Ed. Code §§ 48850, 48853, 48853.5, 49069.5, 51225.1, 51225.2 and , as amended from time to time.	Documentation of compliance with the requirements, which may include but is not limited to, the name of the charter school's designee and the partial credit policy, if applicable.	☑	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. **BY OCTOBER 28, 2022**		**BOARD CERTIFICATION BY JANUARY 13, 2023**
21. **Schools Serving Grade 9 only**: The charter school complies with all applicable requirements of Ed. Code § 51224.7.	Documentation of the adoption of the charter school's established policy in compliance with Education Code section 51224.7, including the Board Meeting Agendas and Board Minutes.	☑	☐	☐
22. The charter school complies with all applicable requirements of Ed. Code, § 215: Pupil Suicide Prevention Policies. (Schools serving Grades 7-12). If the charter school is co-located on District property (Prop 39), the charter school must comply with the District's policy (BUL: 2637.4 *Suicide Prevention, Intervention, and Postvention*) and must access training via the District's website through MyPLN.	Documentation of the adoption of the charter school's policy as outlined in Ed. Code, § 215, including the Board Meeting Agendas and Board Minutes.	☐	☐	☐
23. **For High Schools Only**: The charter school has obtained WASC accreditation and UCOP Doorways Course Approval.	Charter school approvals are listed on the WASC website and UCOP Doorways website.	☑	☐	☐
24. The charter school complies with all applicable requirements of Ed. Code §§ 231.5 and 231.6 regarding sexual harassment notifications (Schools serving Grades 9-12).	Verification of pupils being notified in accordance with applicable legal requirements (Ed. Code §§ 231.5 and 231.6), displaying a poster in bathrooms and locker rooms at the schoolsite.	☑	☐	☐
25. Charter school must comply with all online posting requirements related to the filing of a Title IX complaint pursuant to Education Code section 221.61.	Documentation of the charter school's online posting(s) containing all the required information set forth in Education Code section 221.61.	☑	☐	☐

Compliance Requirements	Supporting Documentation	SCHOOL ADMIN. BY OCTOBER 28, 2022		BOARD CERTIFICATION BY JANUARY 13, 2023
26. Charter school must comply with all Title IX federal requirements including the adoption and publishing of grievance procedures. These procedures are intended to provide for the prompt and equitable resolution of student and employee complaints set forth in 34 C.F.R. § 106.8.	Documentation of the charter school's adoption and publishing of its grievance procedures including the Board Meeting Agenda(s) and Board Minute(s).	☑	☐	☐
27. The charter school complies with all applicable requirements of Ed. Code § 56040.3 pertaining to school-purchased technology devices for individuals with exceptional needs.	Documentation of compliance with the requirements, which may include but is not limited to, how students were provided access to devices in order to receive a free appropriate public education.	☑	☐	☐
28. Commencing in Fiscal Year 2022-2023, charter schools must comply with all applicable requirements of Ed. Code § 49501.5 pertaining to statewide Universal Meals Program, whereby charter schools serving students in grades TK-12 provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility.	Documentation of compliance with the requirements, which may include but is not limited to, how the charter school implemented a Universal Meals Program for school children, and whether the school participated in the federal National School Lunch Program (NSLP) and School Breakfast Program (SBP).	☑	☐	☐
29. The charter school complies with all applicable requirements of Ed. Code § 44258.9 related to the state's annual teacher assignment monitoring via the California Statewide Assignment Accountability System (CalSAAS),and engages in the CalSAAS to address any possible misassignments within the designated timelines. The charter school must correct misassignments within 30 calendar days.	Participation in the CalSAAS. Timely responses to the Monitoring Authority's questions/requests in the CalSAAS. Documentation of corrected misassignments.	☑	☐	☐

CERTIFICATION OF SCHOOL ADMINISTRATOR'S COMPLIANCE REVIEW

(By Friday, October 28, 2022)

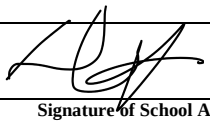
The undersigned hereby certifies that, on September 27, 2022 **the School Administrator of**

Date(s)

Academy of Media Arts

Name of Charter School

reviewed the school's compliance with legal, charter, and District policy requirements.

Dana Hammond		9/27/2022
Printed Name of School Administrator	**Signature of School Administrator**	**Date Signed**

CERTIFICATION OF BOARD COMPLIANCE REVIEW

(By Friday, January 13, 2023)

The undersigned hereby certifies that, on _____ **, the Governing Board of**

Date(s)

_____

Name of Charter School

reviewed the school's compliance with legal, charter, and District policy requirements.

This certification includes the following relevant documentation:

☐ Board Agenda where item was discussed

☐ Board Minutes

☐ Board Agenda Approving the Minutes

Printed Name of Governing Board Chair	**Signature of Governing Board Chair**	**Date Signed**