



ACADEMY OF MEDIA ARTS
(A California Non-Profit Public Benefit Corporation)
BOARD OF DIRECTORS – Special Board meeting
MINUTES

January 9, 2020 1:00 p.m.- 1:45 p.m.

The meeting will be held at Academy of Media Arts, 2009 W. Martin Luther King Jr. Blvd, Los Angeles, CA 90062

Public members are welcome to attend and provide comments.

OPEN SESSION

1. **Call to Order** – Meeting was called to order at 1:08 p.m.
2. **Roll Call - Present:** Jessica Hutcheson, Afeez Tijani, John White:
Absent: Lysa Liggins, Chelsea Stabell

Academy of Media Arts (AMA) board chair, John White reminded AMA's board of directors of its fiduciary responsibility to ensure AMA board performs its oversight duties for AMA's quarterly compliance reports.

Mr. White asked Dana Hammond to briefly summarize the purpose of AMA's COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020.

Dana Hammond mentioned that Academy of Media Arts is required to submit quarterly compliance reports. AMA is required to upload its quarterly compliance reports to LAUSD drop box. AMA recently completed its Quarter 1 checklist review report on October 16, 2019.

AMA created its own drop box and invited AMA board of directors to review its Quarter 1 checklist review reports. Dana Hammond mentioned the Certification of Board Compliance review 2019-2020 report is due on 01.10.20. Jessica and Afeez mentioned they had a chance to review the drop box items and did not have any questions. John White asked whether AMA had an approved documents folder for AMA's board of directors to review prior to each board meeting. Dana replied that AMA has two separate drop box accounts. Each board member was invited to both drop box accounts.

3. **Public Comments:**

None

4. **Action Items**

- a. **Approval of Academy of Media Arts COMPLIANCE MONITORING AND CERTIFICATION OF BOARD COMPLIANCE REVIEW 2019-2020**
- b. **Motion** by Jessica Hutcheson
Second by Afeez Tijani
Final Vote: Board unanimously approved

Board Members	Aye	Nay	Abstain	Absent
Jessica Hutcheson	X			
Lysa Liggins				X
Chelsea Staebell				X
Afeez Tijani	X			
John White	X			

- 5. **Adjournment** - Meeting was adjourned at 1:20pm
Motion by Afeez Tijani
Second by Jessica Hutcheson
Final Vote: Unanimous

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Academy of Media Arts during normal business hours at (310) 429-7126, as far in advance as possible, but no later than 24 hours before the meeting.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact Academy of Media Arts at (310) 429-7126